

Document Pack



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THURSDAY, 9 FEBRUARY 2017

TO: ALL MEMBERS OF THE COMMUNITY SCRUTINY COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **COMMUNITY SCRUTINY COMMITTEE** WHICH WILL BE HELD IN THE **CHAMBER, COUNTY HALL, CARMARTHEN AT 10.00 AM ON FRIDAY, 17TH FEBRUARY, 2017** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Mark James CBE

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Kevin Thomas
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Ref:	AD016-001



YOUR COUNCIL [doitonline](http://www.carmarthenshire.gov.wales)
www.carmarthenshire.gov.wales

COMMUNITY SCRUTINY COMMITTEE

13 MEMBERS

PLAID CYMRU GROUP – 5 MEMBERS

- | | | |
|----|-------------------|---------------------|
| 1. | Councillor | J.M. Charles |
| 2. | Councillor | J.K. Howell |
| 3. | Councillor | G.B. Thomas |
| 4. | Councillor | D.O. Tomos |
| 5. | Councillor | J. Thomas |

INDEPENDENT GROUP – 4 MEMBERS

- | | | |
|----|-------------------|---------------------------------|
| 1. | Councillor | W.R.A. Davies |
| 2. | Councillor | H.I. Jones |
| 3. | Councillor | H.B. Shepardson |
| 4. | Councillor | E.G. Thomas (Vice-Chair) |

LABOUR GROUP – 4 MEMBERS

- | | | |
|----|-------------------|---------------------------|
| 1. | Councillor | D.M. Cundy (Chair) |
| 2. | Councillor | S.L. Davies |
| 3. | Councillor | T. Devichand |
| 4. | Councillor | S. Matthews |

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PERSONAL INTERESTS
3. DECLARATION OF PROHIBITED PARTY WHIPS
4. PUBLIC QUESTIONS (NONE RECEIVED)
5. FORTHCOMING ITEMS 5 - 6
6. REVENUE AND CAPITAL BUDGET MONITORING REPORT 2016/17 7 - 32
7. 2016/17 IMPROVEMENT PLAN PERFORMANCE MONITORING REPORT QUARTER 3 - 1ST APRIL TO 31ST DECEMBER, 2016 33 - 60
8. HOUSING SERVICES PERFORMANCE MEASURES 61 - 70
9. EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORT 71 - 72
10. COMMUNITY SCRUTINY COMMITTEE ACTIONS AND REFERRALS UPDATE 73 - 80
11. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON THE 20TH JANUARY 2017 81 - 88

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COMMUNITY SCRUTINY COMMITTEE

17th FEBRUARY 2017

**Forthcoming items for next meeting –
Thursday 30th March 2017**

Discussion Topic	Background
Leisure Services Division Annual Update and Input into the Business Plan 2017/18	<p>This report will provide details of progress made by, and performance of, the Leisure Division during 2016/17 including:</p> <ul style="list-style-type: none"> • Countryside Services • Cultural Services • Sports and Leisure <p>It will also allow the Committee to comment on the Division's key priorities and aims for 2017/18.</p>
Operation of the Vanguard System	<p>This item was requested by the Committee at its meeting held on the 20th July, 2016 and will provide the Committee with information on the operation of the Vanguard System used by the Housing Division to evaluate its performance in letting and returning Council housing properties to use.</p>
Communities Business Plan	<p>This item will provide the Committee with the opportunity of commenting on the Communities Department's Business Plan</p>
Local Development Orders	<p>This item will afford the Committee the opportunity of commenting on, as part of the formal consultation procedure, the Council's proposals for the introduction of a Local Development Order for Llanelli Town Centre as a means of reflecting the corporate regeneration objectives for the Town Centre, ensuring the issues of ongoing vitality and viability within the centre were appropriately considered and utilising the provisions on National Planning Policy in that regard.</p>

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COMMUNITY SCRUTINY COMMITTEE

17th February 2017

Revenue & Capital Budget Monitoring Report 2016/17

To consider and comment on the following issues:

- That the Scrutiny Committee receives the budget monitoring report for the Housing, Regeneration, Planning and Leisure & Recreation Services and considers the budgetary position.

Reasons:

- To provide Scrutiny with an update on the latest budgetary position as at 31st December 2016, in respect of 2016-17.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. Linda Evans (Housing)
- Cllr. Meryl Gravell (Regeneration & Leisure)
- Cllr. David Jenkins (Resources)

<p>Directorate: Corporate Services</p> <p>Name of Head of Service: Owen Bowen</p> <p>Report Author: Owen Bowen</p>	<p>Designation:</p> <p>Head of Financial Services</p>	<p>Tel No. / E-Mail Address:</p> <p>01267 224886 obowen@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

**COMMUNITY
SCRUTINY COMMITTEE
17th February 2017**

**Revenue & Capital Budget
Monitoring Report 2016/17**

The Financial monitoring Report is presented as follows:

Revenue Budgets

APPENDIX A

Summary position for the Community Scrutiny Committee. Services within the Community Scrutiny remit are forecasting a £122k overspend.

APPENDIX B

Report on the main variances on agreed budgets.

APPENDIX C

Detail variances for information purposes only.

APPENDIX D

The HRA is forecasting a break-even position.

Capital Budgets

APPENDIX E

Details the main variances on capital schemes, which shows a forecasted net spend of £16,283k compared with a working net budget of £25,580k giving a **-£9,297k** variance. The variance will be slipped into future years, as the funding will be required to ensure that the schemes are completed.

APPENDIX F

Details all Capital Regeneration Schemes

APPENDIX G

Details all Capital Leisure Schemes

APPENDIX H

Details all Capital Housing General Fund (Private Housing) Schemes

APPENDIX I

Details all Capital Housing HRA (Public Housing) Schemes

DETAILED REPORT ATTACHED?

YES – A list of the main variances is attached to this report.

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.
Signed: Owen Bowen Interim Head of Financial Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	NONE

3. Finance

Revenue - The Non HRA Housing, Regeneration, Planning and Leisure & Recreation Services show a net variance of £122k and the HRA Housing Service shows a nil variance against the 2016/17 approved budgets

Capital - The capital programme shows a net variance of -£9,297k against the 2016/17 approved budget.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:
Signed: Owen Bowen Head of Financial Services

- 1. Local Member(s) – N/A**
- 2. Community / Town Council – N/A**
- 3. Relevant Partners – N/A**
- 4. Staff Side Representatives and other Organisations – N/A**

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2016/17 Budget	Corporate Services Department, County Hall, Carmarthen

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Community Scrutiny Report
Budget Monitoring as at 31st December 2016 - Summary

Division	Working Budget				Forecasted				Dec 2016 Forecasted Variance for Year £'000	Oct 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Regeneration	5,632	-3,333	4,115	6,414	5,215	-2,874	4,115	6,456	42	57
Planning	4,146	-2,558	563	2,150	3,970	-2,382	563	2,150	-0	46
Leisure & Recreation	13,839	-6,981	4,849	11,707	13,477	-6,559	4,849	11,767	60	100
Council Fund Housing	8,890	-8,297	541	1,134	9,477	-8,864	541	1,155	20	9
GRAND TOTAL	32,507	-21,168	10,067	21,406	32,139	-20,678	10,067	21,528	122	212

Community Scrutiny Report

Budget Monitoring as at 31st December 2016 - Main Variances

Page 12 Division	Working Budget		Forecasted		Dec 2016 Forecasted Variance for Year £'000	Notes	Oct 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Regeneration							
Marketing Tourism Development	392	-21	389	-30	-12	Underspend mainly due to backdated lease income reflected from company occupying space in former Llandeilo Tourist Information Centre.	-7
Physical Regeneration	451	0	430	0	-22	Underspend mainly due to staff vacancies	-23
The Beacon	126	-126	190	-165	25	Overspend mainly due to R&M costs associated with repairing the roof and also purchase of new video conferencing system	3
Regen Core & Policy Performance	0	0	12	0	12	Increased staffing costs	10
Regeneration Business Support Unit	384	-107	378	-87	14	Efficiency saving identified for 14/15 in relation to premises costs at Nant Y Ci, with the intention of selling the property. However, property hasn't been sold so ongoing overspend shown as a result.	24
UN Sir Gar	167	-128	198	-103	56	Overspend mainly due to projected non-achievement of income target	54
Business Services	308	0	270	0	-37	Planned reduction in expenditure to partly offset overspend within Un Sir Gar above	-19
Planning							
Building Control - Other	205	0	176	0	-29	Underspend as a result of staff vacancies.	-21
Minerals	253	-107	287	-194	-53	Underspend mainly due to charging out of staff to projects as a 'direct cost' and also over-achievement of other mineral related application fee income targets.	-48
Policy-Development Planning	456	-21	369	-33	-100	Underspend mainly as a result of vacant posts.	-95
Development Management	1,473	-1,252	1,311	-893	196	Overspend due to projected non-achievement of planning fee income target.	210
Waste planning monitoring report (E)	25	-25	15	-26	-11	2015/16 Underspend - WG/ Planning has agreed that specific outcomes have been achieved and that there will be no clawback of grant	0
Leisure & Recreation							
Burry Port Harbour	130	-181	162	-138	75	Projected shortfall in income from Mooring Fees £48k and staff costs £27k.	62
Pembrey Ski Slope	282	-226	272	-243	-28	Increased income forecast in Ski instruction and admission charges	-9
Carmarthen Leisure Centre	1,207	-1,131	1,186	-1,050	59	Loss of Gym income during building refurbishment at location	64
Sport & Leisure East	209	-64	179	-65	-31	Part year vacancy	-16
Sport & Leisure General	643	-50	639	-89	-43	One off income projected during 16-17	-39
Llanelli Leisure Centre	1,117	-959	1,069	-865	46	Loss of Gym income during building refurbishment at location	-1
Pembrey Country Park	528	-581	540	-561	32	Projected income shortfall	89
Community Libraries	215	-7	187	-10	-31	Minor underspends in Staff and premises costs across a number of the Community Libraries	-30

Community Scrutiny Report
Budget Monitoring as at 31st December 2016 - Main Variances

Division	Working Budget		Forecasted		Dec 2016 Forecasted Variance for Year £'000	Notes	Oct 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000			
Mobile Library	120	0	170	0	50	Delay in delivery of new mobile library vehicles resulting in only part year effect of efficiencies being met	48
Museums General	180	0	141	0	-38	Part year vacancies	-47
Leisure Management	278	0	271	-8	-15	Numerous minor underspends	-13
Council Fund Housing							
Home Improvement (Non HRA)	554	-285	516	-230	16	Net underachievement of licence fee income due to the delay in the roll out of National Licensing	2
Homelessness	167	-63	97	-64	-71	Underspend mainly in Homelessness prevention payments covering underachievement of income in Temporary Accommodation	-35
Temporary Accommodation	279	-185	279	-127	60	Underachievement of Housing Benefit income due to income support issues with 16-17 years olds and higher vacancy rates over the December period in particular.	25
Social Lettings Agency	752	-782	673	-687	17	General downsizing of the number properties being managed through the Council Fund, resulting in less income.	6
Other Variances					-16		18
Grand Total					122		212

Community Scrutiny Report

Budget Monitoring as at 31st December 2016 - Detail Monitoring

Page 14	Division	Working Budget				Forecasted				Dec 2016 Forecasted Variance for Year £'000	Notes	Oct 2016 Forecasted Variance for Year £'000
		Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
	Regeneration											
	WWEC Matchfunding for Future Schemes		0	24	25	1	0	24	25	0		0
	RDP LEADER Running Costs (E)	62	-62	0	-0	51	-51	0	0	0		0
	RDP LEADER Animation Costs (E)	109	-109	0	0	113	-113	0	0	0		-0
	RDP LEADER Implementation Costs (E)	188	-188	0	0	66	-66	0	0	0		0
	RDP LEADER Cooperation (E)	115	-115	0	0	0	0	0	0	0		0
	Regional Engagement Team - ERDF (E)	133	-133	0	0	59	-59	0	-0	-0		0
	West Wales European Centre	421	-307	97	211	248	-129	97	216	5		6
	Regional Engagement Team - ESF (E)	96	-96	0	0	40	-40	0	-0	-0		-0
	Marketing Tourism Development	392	-21	59	430	389	-30	59	418	-12	Underspend mainly due to backdated lease income reflected from company occupying space in former Llandeilo Tourist Information Centre.	-7
	Visitor Information	75	-9	15	80	79	-5	15	89	9		7
	Llanelli Community	41	0	25	66	40	0	25	64	-1		0
	Communities First - CCC Cluster (E)	580	-580	0	0	603	-603	0	0	0		0
	Communities First Match - Pupil Deprivation Grant (E)	0	0	0	0	0	0	0	0	0		0
	Communities First Lift (E)	93	-93	0	0	93	-93	0	0	0		0
	Communities for Work - Priority 1 (E)	102	-102	0	0	92	-92	0	-0	-0		0
	Communities for Work - Priority 3 (E)	54	-54	0	0	49	-49	0	0	0		0
	Parry Thomas Centre	0	0	0	0	4	0	0	4	4		0
	Amman Gwendraeth Community	97	0	12	109	123	-25	12	110	1		-0
	3 T's Community Dev Core Budget	291	0	31	322	291	0	31	322	-0		-0
	Betws wind farm community fund	111	-111	2	2	110	-110	2	2	0		0
	Community Grants	148	0	5	153	148	0	5	153	0		0
	Rural Carmarthenshire	25	0	5	30	33	-13	5	25	-4		-0
	Physical Regeneration	451	0	3,149	3,600	430	0	3,149	3,578	-22	Underspend mainly due to staff vacancies	-23
	Amman Gwendraeth Regeneration	24	0	3	27	24	0	3	27	0		-0
	Llanelli Regeneration	21	0	3	23	26	-5	3	23	0		0
	Llanelli Coast Joint Venture	135	-135	5	5	202	-202	5	5	-0		-0
	Opportunity Street (E)	0	0	0	0	42	-42	0	0	0		-0
	The Beacon	126	-126	8	8	190	-165	8	33	25	Overspend mainly due to R&M costs associated with repairing the roof and also purchase of new video conferencing system	3
	Carmarthen town centre partnership (E)	10	-10	0	0	5	-9	0	-4	-4		0
	Ammanford town centre partnership (E)	13	-13	0	0	17	-24	0	-7	-7		-0
	RLP - UK Futures (E)	0	0	0	0	49	-49	0	0	0		-0
	RLP Transition	0	0	0	0	155	-155	0	-0	-0		-0

Community Scrutiny Report
Budget Monitoring as at 31st December 2016 - Detail Monitoring

Division	Working Budget				Forecasted				Dec 2016 Variance for Year Forecasted for £'000	Notes	Oct 2016 Variance for Year Forecasted for £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Workways Plus	617	-617	0	0	327	-327	0	-0	-0		-0
Exploitation of Digital Technology in Carmarthenshire (E)	43	-43	0	0	42	-42	0	-0	-0		-0
SW Wales Regional RTEF Promotion 16-17	100	-100	0	0	100	-100	0	0	0		0
Destination Sirgar 3	44	-44	0	0	44	-44	0	-0	-0		0
Regen Core & Policy Performance	0	0	0	0	12	0	0	12	12	Increased staffing costs	10
Regeneration Business Support Unit	384	-107	317	593	378	-87	317	608	14	Efficiency saving identified for 14/15 in relation to premises costs at Nant Y Ci, with the intention of selling the property. However, property hasn't been sold so ongoing overspend shown as a result.	24
Match Funding Earmarked for Future Schemes	7	0	300	307	7	0	300	307	0		0
Regeneration Management	0	0	0	0	0	0	0	0	0		2
UN Sir Gar	167	-128	0	39	198	-103	0	95	56	Overspend mainly due to projected non-achievement of income target	54
Business Services	308	0	54	362	270	0	54	324	-37	Planned reduction in expenditure to partly offset overspend within Un Sir Gar above	-19
Event Organisers Network	0	0	0	0	11	-11	0	-0	-0		0
Events	47	-29	3	21	53	-31	3	25	3		0
Regeneration Total	5,632	-3,333	4,115	6,414	5,215	-2,874	4,115	6,456	42		57

Community Scrutiny Report

Budget Monitoring as at 31st December 2016 - Detail Monitoring

Page 16 Division	Working Budget				Forecasted				Dec 2016 Forecasted Variance for Year £'000	Notes	Oct 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Planning											
Planning Admin Account	382	-3	6	386	502	-123	6	386	0		5
Building Regulations Trading - Chargeable	451	-516	64	0	384	-449	64	-0	-0		0
Building Regulations Trading - Non-chargeable	20	0	3	23	18	0	3	21	-2		-1
Building Control - Other	205	0	55	260	176	0	55	231	-29	Underspend as a result of staff vacancies.	-21
Build Control Other Works	5	0	2	8	6	-1	2	8	-0		0
Minerals	253	-107	64	210	287	-194	64	157	-53	Underspend mainly due to charging out of staff to projects as a 'direct cost' and also over-achievement of other mineral related application fee income targets.	-48
Policy-Development Planning	456	-21	40	475	369	-33	40	375	-100	Underspend mainly as a result of vacant posts.	-95
Development Management	1,473	-1,252	260	482	1,311	-893	260	678	196	Overspend due to projected non-achievement of planning fee income target.	210
Tywi Centre	1	0	6	7	54	-53	6	7	-0		-0
Conservation	275	-36	49	288	272	-34	49	287	-1		-4
Coed Cymru (E)	65	-65	12	12	59	-59	12	12	-0		-0
Caeau Mynydd Mawr - Marsh Fritillary Project	124	-124	1	1	135	-135	1	1	-0		0
Natural Resource Management Grant	17	-17	0	0	18	-18	0	0	0		0
ESD grant - Natural Resource Management	65	-65	0	0	65	-65	0	-0	-0		-0
Morfa Berwick S.106 fund	11	-11	0	0	8	-8	0	-0	-0		-0
Carmarthenshire Bogs 2	33	-33	0	0	41	-41	0	-0	-0		-0
South Wales Regional Aggregates Working Party (E)	50	-50	0	0	37	-37	0	-0	-0		-0
Waste planning monitoring report (E)	25	-25	0	0	15	-26	0	-11	-11	2015/16 Underspend - WG/ Planning has agreed that specific outcomes have been achieved and that there will be no clawback of grant	0
Building Our Heritage (Delivery Phase) (E)	234	-234	0	0	213	-213	0	-0	-0		0
Planning Total	4,146	-2,558	563	2,150	3,970	-2,382	563	2,150	-0		46

Community Scrutiny Report

Budget Monitoring as at 31st December 2016 - Detail Monitoring

Division	Working Budget				Forecasted				Dec 2016 Forecasted Variance for Year £'000	Notes	Oct 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Leisure & Recreation											
Local Nature Reserve Countryside Ranger (E)	0	0	0	0	0	0	0	0	0		-0
Millenium Coastal Park	325	-98	1,001	1,227	326	-105	1,001	1,222	-6		-0
Burry Port Harbour	130	-181	370	319	162	-138	370	394	75	Projected shortfall in income from Mooring Fees £48k and staff costs £27k.	62
Discovery Centre	87	-113	84	58	82	-99	84	67	8		9
Pendine Outdoor Education Centre	453	-311	76	218	538	-388	76	226	9		1
Pembrey ski shop	111	-115	4	0	80	-84	4	0	0		0
Pembrey Ski Slope	282	-226	113	169	272	-243	113	141	-28	Increased income forecast in Ski instruction and admission charges	-9
Sport & Leisure West	215	-31	17	201	214	-31	17	200	-1		-2
Newcastle Emlyn Sports Centre	259	-108	17	168	261	-107	17	172	4		-1
Carmarthen Leisure Centre	1,207	-1,131	326	403	1,186	-1,050	326	463	59	Loss of Gym income during building refurbishment at location	64
St Clears Leisure Centre	131	-35	49	146	130	-33	49	145	-0		2
Bro Myrddin Indoor Bowling Club	21	0	82	104	21	0	82	104	-0		-0
Sport & Leisure East	209	-64	18	163	179	-65	18	132	-31	Part year vacancy	-16
Amman Valley Leisure Centre	703	-543	79	239	662	-508	79	233	-6		-3
Brynamman Swimming Pool	0	0	10	10	3	-0	10	13	3		3
Llandoverly Swimming Pool	189	-78	9	120	181	-77	9	113	-7		1
Garnant Golf Course	0	0	1	1	0	0	1	1	0		0
Gwendraeth Sports Centre	34	-11	2	24	32	-6	2	28	3		4
Dinefwr Bowling Centre	24	0	60	84	26	0	60	86	2		0
5 x 60 (E)	237	-292	13	-43	237	-292	13	-43	-0		-6
Dragon Sport (E)	114	-58	13	69	114	-58	13	69	-0		6
LAPA Additional Funding (E)	41	-41	0	0	48	-48	0	0	0		0
Sport & Leisure General	643	-50	409	1,002	639	-89	409	959	-43	One off income projected during 16-17	-39
National Exercise Referral Scheme (E)	176	-175	0	1	176	-175	0	1	0		-0
Sport & Leisure South	187	-42	17	162	176	-35	17	158	-4		-5
Llanelli Leisure Centre	1,117	-959	395	553	1,069	-865	395	599	46	Loss of Gym income during building refurbishment at location	-1
Coedcae Sports Hall	39	-18	5	25	38	-15	5	28	3		2
EST Rev Grant - Ynys Dawela	28	-28	0	0	28	-28	0	0	0		0
Wales Coast Path Maintenance Fund (E)	62	-62	0	0	62	-62	0	0	0		-0
Country Parks General	566	-42	359	883	533	-7	359	886	3		2
Gelli Aur Country Park	0	0	3	3	0	0	3	3	0		0
Pembrey Country Park	528	-581	46	-8	540	-561	46	24	32	Projected income shortfall	89
Llyn Lech Owain Country Park	40	-20	42	62	50	-28	42	64	2		2
Carmarthen Library	396	-21	113	488	389	-23	113	479	-9		-7
Ammanford Library	244	-8	23	259	246	-18	23	251	-8		-9

Community Scrutiny Report

Budget Monitoring as at 31st December 2016 - Detail Monitoring

Page 18 Division	Working Budget				Forecasted				Dec 2016 Forecasted Variance for Year £'000	Notes	Oct 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Llanelli Library	431	-23	116	524	441	-27	116	531	6		6
Community Libraries	215	-7	118	325	187	-10	118	295	-31	Minor underspends in Staff and premises costs across a number of the Community Libraries	-30
Libraries General	1,022	-2	106	1,126	1,012	-1	106	1,117	-9		2
Mobile Library	120	0	10	130	170	0	10	180	50	Delay in delivery of new mobile library vehicles resulting in only part year effect of efficiencies being met	48
School Libraries General	0	0	5	6	0	0	5	6	0		0
Carmarthen Museum, Abergwili.	119	-12	74	181	131	-16	74	189	8		9
Kidwelly Tinplate Museum	7	-0	1	7	6	-0	1	6	-1		-0
Parc Howard Museum	49	-7	91	133	45	-4	91	132	-1		-7
Museum of speed, Pendine	29	-22	21	27	29	-20	21	30	2		0
Museums General	180	0	26	206	141	0	26	168	-38	Part year vacancies	-47
Archives General	124	-2	97	219	124	-4	97	217	-2		-1
Arts General	64	0	14	78	65	-0	14	79	0		-1
St Clears Craft Centre	77	-32	46	91	81	-32	46	95	4		-3
Cultural Services Management	77	0	3	80	75	0	3	77	-3		-2
Laugharne Boathouse	137	-95	21	63	158	-115	21	63	0		4
Lyric Theatre	312	-190	52	174	262	-138	52	177	3		-6
Y Ffwrnes	682	-376	143	450	609	-310	143	442	-8		-1
Ammanford Miners Theatre	48	-15	2	36	42	-12	2	33	-3		-1
Entertainment Centres General	796	-468	28	355	670	-350	28	348	-7		-7
Oriel Myrddin Trustee	178	-178	0	0	164	-164	0	0	0		-0
Oriel Myrddin CCC	89	0	24	112	89	0	24	112	0		0
Motor Sports Centre - Pembrey	0	-83	1	-82	0	-82	1	-82	0		0
Pendine Beach	6	-26	3	-17	4	-26	3	-19	-3		-0
Beach safety	4	0	1	5	1	0	1	2	-3		0
Leisure Management	278	0	88	366	271	-8	88	351	-15	Numerous minor underspends	-13
Leisure & Recreation Total	13,839	-6,981	4,849	11,707	13,477	-6,559	4,849	11,767	60		100

Community Scrutiny Report
Budget Monitoring as at 31st December 2016 - Detail Monitoring

Division	Working Budget				Forecasted				Dec 2016 Forecasted Variance for Year £'000	Notes	Oct 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000			
Council Fund Housing											
Independent Living and Affordable Homes	61	-45	90	106	61	-45	90	106	-0		0
Supporting People Providers	6,495	-6,495	0	0	6,495	-6,495	0	-0		0	
Transitional Funding - Implementing the Housing (Wales) Act (E)	182	-182	0	0	182	-182	0	0		0	
Rent Smart Wales Project (E)	29	-29	0	0	41	-41	0	-0		0	
Syrian Resettlement Scheme (E)	0	0	0	0	114	-114	0	0		0	
Home Improvement (Non HRA)	554	-285	138	408	516	-230	138	424	16	Net underachievement of licence fee income due to the delay in the roll out of National Licensing	2
Penybryn Traveller Site	126	-119	13	20	126	-119	13	20	0		11
Benefit Reforms	14	-14	0	0	32	-32	0	-0			0
Homelessness	167	-63	24	128	97	-64	24	57	-71	Underspend mainly in Homelessness prevention payments covering underachievement of income in Temporary Accommodation	-35
Non Hra Re-Housing (Inc Chr)	133	0	265	398	132	0	265	397	-0		1
Temporary Accommodation	279	-185	2	96	279	-127	2	155	60	Underachievement of Housing Benefit income due to income support issues with 16-17 years olds and higher vacancy rates over the December period in particular.	25
Social Lettings Agency	752	-782	9	-21	673	-687	9	-5	17	General downsizing of the number properties being managed through the Council Fund, resulting in less income.	6
Community Floating Support	97	-97	0	0	92	-92	0	0	0		0
Houses Into Homes WG Grant Scheme	0	0	0	0	393	-393	0	0	0		0
Home Improvement Loan Scheme	0	0	0	0	1	-1	0	0	0		0
Houses Into Homes WG Loan Scheme	0	0	0	0	242	-242	0	0	0		0
Council Fund Housing Total	8,890	-8,297	541	1,134	9,477	-8,864	541	1,155	20		9
TOTAL FOR COMMUNITY	32,507	-21,168	10,067	21,406	32,139	-20,678	10,067	21,528	122		212

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Housing Revenue Account - Budget Monitoring as at 31st December 2016

	Working Budget £'000	Forecasted Actual £'000	Dec 2016 Forecasted Variance for Year £'000	Notes	Oct 2016 Forecasted Variance for Year £'000
Expenditure					
Repairs & Maintenance					
Responsive	1,634	1,720	86		54
Minor Works	2,450	3,019	569		190
Voids	2,171	2,375	204		208
Servicing	1,583	1,550	-33	Anticipated expenditure based on profiled spend to date	-83
Drains & Sewers	235	110	-125		-94
Grounds	715	715	-0		-0
Unadopted Roads	100	100	0		0
Supervision & Management					
Employee	3,805	3,627	-178	Underspend due to vacant posts	-73
Premises	1,277	1,132	-145	Forecast underspend in electric -£34k, Gas -£77k, Rent -£28k and Water -£6k	-26
Transport	66	67	1		-11
Supplies	889	1,022	133	Forecast underspends on printing -£9k, Admin, Operational & Office Equip -£18k, Stationery -£8k and Computer hardware -£18k. Offset by an overspend in Legal and Professional fees £63k, Misc expenses £93k, Projects and Activities £12k, Telephone £9k and Subscriptions £9k	44
Recharges	1,156	1,201	45	Underachievement of rechargeable income from capitalised salaries - vacant post part year	44
Provision for Bad Debt	678	260	-418	Provision for bad debt adjustment includes an estimate for write offs based on current data available	-354
Capital Financing Cost	13,981	13,811	-170	Reduction in MRP payment -£86k and interest in existing and buy-out debt -£84k	-214
Central Support Charges	1,603	1,603	0		0
GRF	406	829	423	Number of major voids continues to be high. Additional expenditure incurred to ensure efficient turnaround of empty properties. This will be partly funded by direct revenue financing of £500k	500
Total Expenditure	32,750	33,142	392		184

Housing Revenue Account - Budget Monitoring as at 31st December 2016

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	Working Budget £'000	Forecasted Actual £'000	Dec 2016 Forecasted Variance for Year £'000	Notes	Oct 2016 Forecasted Variance for Year £'000
Income					
Rents	-36,061	-36,336	-275	Void loss prediction of 2.41% in current budget with a forecast loss of 1.99%	-207
Service Charges	-659	-740	-81	Forecast overachievement of service charge income	-80
Supporting People	-135	-135	0		0
Mortgage Interest	-3	-3	0		0
Interest on Cash Balances	-46	-49	-3	Increase in opening balance due to increased reserves in 2015/16 of £2m, offset by reduction in interest rate forecast	-3
Other Income	-735	-768	-33	An additional £14k commission on water rates and £19k other income	-24
Total Income	-37,638	-38,030	-392		-314
Net Expenditure	-4,888	-4,888	-0		-129

HRA Reserve	£'000
Balance b/f 1/4/16	9,121
Budgeted movement in year	4,888
Variance for the year	0
Balance c/f 31/3/17	14,009

Capital Programme 2016/17

Capital Budget Monitoring - Report for December 2016 - Main Variances

	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
DEPARTMENT/SCHEMES								
CHIEF EXECUTIVE Department								
- Regeneration	15,454	-5,980	9,474	7,425	-2,877	4,548	-4,926	
Rural Enterprise Fund	2,000	-1,000	1,000	500	-250	250	-750	Funds committed at stage 1, some projects will commence construction in 2016/17 majority in 17/18
Transformation Commercial Property Development Fund	3,330	-1,830	1,500	0	0	0	-1,500	Fully committed at stage 1 but project delivery will be in 2017-18
Health & Safety Remediation Works	100	0	100	24	0	24	-76	Works identified during assessments in 2016/17 will be delivered in 2017/18. The budget is required to meet associated costs.
Opportunity Street (Llanelli)	445	0	445	935	-740	195	-250	Building works will continue beyond March and into 2017/18. Funds are required to meet associated costs. All WG funding will be drawn down by the end of March with the full grant allocation being secured as per target.
Building for the Future - Llanelli Area	925	0	925	868	0	868	-57	Budget is aligned with VVP project and new pipeline funding for building acquisitions. We continue to await WG confirmation of process for the buildings for the future scheme.
Pembrey Peninsula Study	100	0	100	25	0	25	-75	Part of study will be completed this financial year. Further works will continue into 2017/18 with the budget required to meet associated costs.
Llanelli Regeneration Plan	100	0	100	50	0	50	-50	Works will have commenced 2016/17 and will continue beyond March into 2017/18. Funds required to meet associated costs
Laugharne Carpark	220	0	220	26	0	26	-194	Further tests required following results of ground conditions report. Construction delivery now expected in 17/18
Pendine Iconic International Visitors Destination	1,300	0	1,300	724	-30	694	-606	Profile to be adjusted as increased drawdown of Welsh Government Funding expected in 16/17. Land acquisition costs also expected in 17/18 and not 16/17 as profiled. Funding required to ensure project delivery over the next three financial years.
Ammanford Town Centre Regeneration	446	0	446	97	0	97	-349	Budget to support the Ammanford Regeneration Development Grant. Applications received and due to be committed in 2016/17. However project delivery will be in 2017/18 and funding paid out retrospectively. Funding therefore needs to be rolled forward into 2017/18 to meet these commitments.
Cross Hands East Enabling Fund	850	0	850	0	0	0	-850	Subject to final scheme approval and linked to anticipated WG funding package (Property Development Fund). Applications have been sought and decision on Stage 1 grant allocations will be made March/April. Project delivery will be in 2017/18 and funds will be paid out retrospectively. Funding therefore needs to be rolled forward into 2017/18 to meet this commitment
Margaret St - Retaining Wall & Road Widening	230	0	230	60	0	60	-170	The construction of the new retaining wall is currently being undertaken and scheduled to complete end of March 2017 however the road widening element will be undertaken in 17/18 to tie in with the proposed private sector led redevelopment of the site.
Other Projects with Minor Variances	5,408	-3,150	2,258	4,116	-1,857	2,259	1	

Capital Programme 2016/17

Capital Budget Monitoring - Report for December 2016 - Main Variances

DEPARTMENT/SCHEMES	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
COMMUNITIES Department								
- Public Housing	16,489	-6,025	10,464	14,813	-6,025	8,788	-1,676	
Fuel Switch - Gas Infrastructure	248	0	248	70	0	70	-178	Delays with British Gas on installation of pipeline. It is anticipated that this will be completed during 2017/18
Internal Refurbishment	2,733	0	2,733	3,150	0	3,150	417	Opportunity taken to bring previously declined works up to CHS+, primarily when they become vacant
Housing Minor Works	501	0	501	605	0	605	104	Additional pressures identified during year including urgent roofing replacement, cavity insulation failures and major structural works .
Rendering and External Works	1,692	0	1,692	1,140	0	1,140	-552	Budget being re-profiled to reflect current delivery
Re-Roofing - Council Dwellings	917	0	917	1,011	0	1,011	94	Budget being re-profiled to reflect current delivery
Environmental Works Project	380	0	380	273	0	273	-107	Owing to the number of projects identified being fewer than in previous years
Housing Development Programme (New builds & Stock Increase Programme)	6,054	0	6,054	4,587	0	4,587	-1,467	Housing Development programme has been re-profiled to take account of Phase 1 new build starting in March 2017. We are projected to deliver significantly more than the 2016/17 target, of an additional 160 affordable homes by end of March 2017, by delivering a wide variety of solutions. As an example, the stock increase programme has been hugely successful with £3.9m being spent to purchase 37 homes, including homes that have been adapted to meet specific needs.
Other Projects with Minor Variances	3,964	-6,025	-2,061	3,977	-6,025	-2,048	13	
- Private Housing	3,229	-410	2,819	3,475	-1,035	2,440	-379	
Emergency Repairs Assistance	624	0	624	286	0	286	-338	Delays with agreeing proposes with legal, debtors and external partners. There are a number of applications within system that would fully commit the remaining budget. It is anticipated that the slippage will be fully spent within 17/18
County Wide Steelwork Repair	51	0	51	1	0	1	-50	Low take up of loan offer.
Other Projects with Minor Variances	2,554	-410	2,144	3,188	-1,035	2,153	9	

Capital Programme 2016/17								
Capital Budget Monitoring - Report for December 2016 - Main Variances								
	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
DEPARTMENT/SCHEMES								
- Leisure	3,873	-1,050	2,823	567	-60	507	-2,316	
Countryside Recreation & Access	676	-300	376	101	-52	49	-327	Due to monies being retained to match fund
Carmarthen Museum - Abergwili	750	0	750	22	0	22	-728	£250k planned match funding for 2017/18 for Tywi Gateway. Remainder planned match funding for HLF bid.
Carmarthenshire Archives Relocation	250	0	250	50	0	50	-200	Design development 2016/17 with construction timetable to follow. Likely slippage to 2017/18
Carmarthen Park Velodrome	286	0	286	70	0	70	-216	Currently surface testing. Tenders Dec'16, works scheduled for Summer 2017. Fees and consultancy works only this year
Burry Port Harbour Dredging	400	0	400	90	0	90	-310	Report has been presented to Community Scrutiny Jan '17 on potential dredging solutions. Works to be completed in 2017/18.
Closed Circuit Track	500	0	500	22	0	22	-478	Some initial fees for testing and consultancy works will be incurred this financial year. Final site selection for the facility will require political endorsement.
Pembrey Country Park - Strategic Infrastructure Development	1,000	-750	250	193	0	193	-57	Works to the play area in 16/17. Remaining spend on new toilet and shower block is likely to be carried out in 17/18
Other Projects with Minor Variances	11	0	11	19	-8	11	0	
TOTAL	39,045	-13,465	25,580	26,280	-9,997	16,283	-9,297	

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Regeneration
Capital Budget Monitoring - Scrutiny Report for December 2016

Scheme	Target Date for Completion	Working Budget			Forecasted			Variance for Year £'000	Comment
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
Llanelli JV General	Ongoing	0	0	0	1,540	-1,540	0	0	
Community Development	Mar-17	162	0	162	162	0	162	0	
RDP2 (Rural Dev Plan Ph2) Axis3 - Physical Regeneration Projects	Completed	9	0	9	9	0	9	0	
Mynydd Y Betws Wind Farm Community Benefit Fund	Ongoing	87	0	87	87	0	87	0	
County Wide Regeneration fund 2015-16 Onwards		8,330	-5,830	2,500	500	-250	250	-2,250	
Transformation Strategy Project Fund	Ongoing	3,000	-3,000	0	0	0	0	0	
Rural Enterprise Fund	Mar-18	2,000	-1,000	1,000	500	-250	250	-750	Funds committed at stage 1, some projects will commence construction in 2016/17 majority in 17/18
Transformation Commercial Property Development Fund	Mar-18	3,330	-1,830	1,500	0	0	0	-1,500	Fully committed at stage 1 but project delivery will be in 2017-18
Health & Safety Remediation Works	Sep-17	100	0	100	24	0	24	-76	Works identified during assessments in 2016/17 will be delivered in 2017/18. The budget is required to meet associated costs.
Llanelli and Coastal Belt Area		1,650	-80	1,570	1,958	-820	1,138	-432	
Opportunity Street (Llanelli)	Ongoing	445	0	445	935	-740	195	-250	Building works will continue beyond March and into 2017/18. Funds are required to meet associated costs. All WG funding will be drawn down by the end of March with the full grant allocation being secured as per target.
Building for the Future - Llanelli Area	Ongoing	925	0	925	868	0	868	-57	Budget is aligned with VVP project and new pipeline funding for building acquisitions. We continue to await WG confirmation of process for the buildings for the future scheme.
Pembrey Peninsula Study	Ongoing	100	0	100	25	0	25	-75	Part of study will be completed this financial year. Further works will continue into 2017/18 with the budget required to meet associated costs.
Llanelli Regeneration Plan	Ongoing	100	0	100	50	0	50	-50	Works will have commenced 2016/17 and will continue beyond March into 2017/18. Funds required to meet associated costs
Burry Port Coastal Risk & Regeneration Project	Mar-17	80	-80	0	80	-80	0	0	

Regeneration
Capital Budget Monitoring - Scrutiny Report for December 2016

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Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Carmarthen and Rural Area		1,788	-70	1,718	1,185	-267	918
Coastal Communities - Parry Thomas Centre, Pendine	Mar-17	40	0	40	182	-142	40
Carmarthen Town Regeneration - Jacksons Lane	Ongoing	96	0	96	96	0	96
Laugharne Carpark	Ongoing	220	0	220	26	0	26
Pendine Iconic International Visitors Destination	Ongoing	1,300	0	1,300	724	-30	694
Carmarthen Town Regeneration - King Street	Ongoing	62	0	62	62	0	62
Pendine Coastal Risk & Regeneration Project	Mar-17	70	-70	0	70	-70	0
Carmarthen Western Gateway & Wetlands	Ongoing	0	0	0	25	-25	0
Ammanford and Crosshands Growth Zone		2,054	0	2,054	686	0	686
Ammanford Town Centre Regeneration	Ongoing	446	0	446	97	0	97
Cross Hands East strategic Employment Site	Mar-18	528	0	528	528	0	528
WV / A'ford Town Centre - Former Police Station	Mar-17	0	0	0	1	0	1
Cross Hands East Enabling Fund	Mar-18	850	0	850	0	0	0
Margaret St - Retaining Wall & Road Widening	Mar-18	230	0	230	60	0	60
Acquisitions of Iconic County Buildings	Mar-17	1,274	0	1,274	1,274	0	1,274
NET BUDGET		15,454	-5,980	9,474	7,425	-2,877	4,548

Variance for Year £'000	Comment
-800	
0	
0	
-194	Further tests required following results of ground conditions report. Construction delivery now expected in 17/18
-606	Profile to be adjusted as increased drawdown of Welsh Government Funding expected in 16/17. Land acquisition costs also expected in 17/18 and not 16/17 as profiled. Funding required to ensure project delivery over the next three financial years.
0	
0	
0	
-1,368	
-349	Budget to support the Ammanford Regeneration Development Grant. Applications received and due to be committed in 2016/17. However project delivery will be in 2017/18 and funding paid out retrospectively. Funding therefore needs to be rolled forward into 2017/18 to meet these commitments.
0	
1	
-850	Subject to final scheme approval and linked to anticipated WG funding package (Property Development Fund). Applications have been sought and decision on Stage 1 grant allocations will be made March/April. Project delivery will be in 2017/18 and funds will be paid out retrospectively. Funding therefore needs to be rolled forward into 2017/18 to meet this commitment
-170	The construction of the new retaining wall is currently being undertaken and scheduled to complete end of March 2017 however the road widening element will be undertaken in 17/18 to tie in with the proposed private sector led redevelopment of the site.
0	
-4,926	

Leisure
Capital Budget Monitoring - Scrutiny Report for December 2016

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Arts & Culture	Completed	11	0	11	19	-8	11
Countryside Recreation & Access	Ongoing	676	-300	376	101	-52	49
Libraries & Museums		1,000	0	1,000	72	0	72
Carmarthen Museum - Abergwili	Mar-18	750	0	750	22	0	22
Carmarthenshire Archives Relocation	Ongoing	250	0	250	50	0	50
Parks		1,186	0	1,186	182	0	182
Carmarthen Park Velodrome	Sep-17	286	0	286	70	0	70
Burry Port Harbour Dredging	Mar-18	400	0	400	90	0	90
Closed Circuit Track	Mar-18	500	0	500	22	0	22
Country Parks & Golf Courses		1,000	-750	250	193	0	193
Pembrey Country Park - Strategic Infrastructure Development	Ongoing	1,000	-750	250	193	0	193
NET BUDGET		3,873	-1,050	2,823	567	-60	507

Variance for Year £'000	Comment
0	
-327	Due to monies being retained to match fund
-928	
-728	£250k planned match funding for 2017/18 for Tywi Gateway. Remainder planned match funding for HLF bid.
-200	Design development 2016/17 with construction timetable to follow. Likely slippage to 2017/18
-1,004	
-216	Currently surface testing. Tenders Dec'16, works scheduled for Summer 2017. Fees and consultancy works only this year
-310	Report has been presented to Community Scrutiny - Jan 17 on potential dredging solutions. Works to be completed in 2017/18.
-478	Some initial fees for testing and consultancy works will be incurred this financial year. Final site selection for the facility will require political endorsement.
-57	
-57	Works to the play area in 16/17. Remaining spend on new toilet and shower block is likely to be carried out in 17/18
-2,316	

Housing G.F.(Private Sector)

Capital Budget Monitoring - Scrutiny Report for December 2016

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Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Private Sector Housing - Capital Receipts	Ongoing	0	-15	-15	0	-15	-15
Private Sector Income	Mar-17	0	-327	-327	0	-327	-327
Renewal Assistance	Ongoing	624	0	624	288	0	288
Disabled Facility Grants	Ongoing	2,077	0	2,077	2,085	-8	2,077
ART Homes (Property Appreciation Loan)	Ongoing	0	-68	-68	0	-68	-68
Renewal Areas (Private Sector)	Ongoing	0	0	0	7	0	7
Countywide Loans / Assistance (Renewal Grants)	Ongoing	150	0	150	150	0	150
County Wide Steelwork Repair	Mar-17	51	0	51	1	0	1
ECO Arbed - Energy Efficiency Works (Private Hsg)	Jun-17	327	0	327	934	-607	327
ENABLE - Adaptations to Support Independent Living	Mar-17	0	0	0	10	-10	0
NET BUDGET		3,229	-410	2,819	3,475	-1,035	2,440

Variance for Year £'000	Comment
0	
0	
-336	Delays with agreeing proposes with legal, debtors and external partners. There are a number of applications within system that would fully commit the remaining budget. It is anticipated that the slippage will be fully spent within 17/18
0	
0	
7	
0	
-50	Low take up of loan offer.
0	
0	
-379	

Housing H.R.A.(Public Sector)

Capital Budget Monitoring - Scrutiny Report for December 2016

Scheme	Target Date for Completion	Working Budget			Forecasted		
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000
Public Sector Housing External Funding	Ongoing	0	-6,025	-6,025	0	-6,025	-6,025
Internal and External Works (Housing Services)		248	0	248	70	0	70
Fuel Switch - Gas Infrastructure	Ongoing	248	0	248	70	0	70
Internal and External Works (Building Services)		8,007	0	8,007	8,070	0	8,070
Voids To Achieve The CHS	Ongoing	1,382	0	1,382	1,382	0	1,382
Planned M&E Works - Inc Smoke Detectors	Ongoing	782	0	782	782	0	782
Internal Refurbishment	Ongoing	2,733	0	2,733	3,150	0	3,150
Housing Minor Works	Ongoing	501	0	501	605	0	605
Rendering and External Works	Ongoing	1,692	0	1,692	1,140	0	1,140
Re-Roofing - Council Dwellings	Ongoing	917	0	917	1,011	0	1,011
Environmental Works (Housing Services)	Ongoing	380	0	380	273	0	273
Adaptations and DDA Works (Building Services)		1,633	0	1,633	1,646	0	1,646
Adaptions For The Disabled	Ongoing	1,313	0	1,313	1,326	0	1,326
Sheltered Housing Investment	Ongoing	320	0	320	320	0	320
Programme Delivery and Strategy	Ongoing	167	0	167	167	0	167
Housing Development Programme (New builds & Stock Increase Programme)	Ongoing	6,054	0	6,054	4,587	0	4,587
NET BUDGET		16,489	-6,025	10,464	14,813	-6,025	8,788

Variance for Year £'000	Comment
0	
-178	
-178	Delays with British Gas on installation of pipeline. It is anticipated that this will be completed during 2017/18
63	
0	
0	
417	Opportunity taken to bring previously declined works up to CHS+, primarily when they become vacant
104	Additional pressures identified during year including urgent roofing replacement, cavity insulation failures and major structural works .
-552	Budget being re-profiled to reflect current delivery
94	Budget being re-profiled to reflect current delivery
-107	Owing to the number of projects identified being fewer than in previous years
13	
13	
0	
0	
-1,467	Housing Development programme has been re-profiled to take account of Phase 1 new build starting in March 2017. We are projected to deliver significantly more than the 2016/17 target, of an additional 160 affordable homes by end of March 2017, by delivering a wide variety of solutions. As an example, the stock increase programme has been hugely successful with £3.9m being spent to purchase 37 homes, including homes that have been adapted to meet specific needs.
-1,676	

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COMMUNITY SCRUTINY COMMITTEE

17TH FEBRUARY, 2017

2016/17 Improvement Plan Performance Monitoring Report Quarter 3 – 1st April to 31st December, 2016

To consider and comment on the following issues:

That the Committee scrutinises the 2016/17 Improvement Plan Performance Monitoring Report for Quarter 3. The report includes:

- Actions and measures in the 2016/17 Improvement Plan relevant to the Committee's remit.

Reasons:

- To enable members to exercise their scrutiny role in relation to performance monitoring.
- To ensure that any areas of concern are identified and the relevant action taken.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. Linda Evans (Housing)
- Cllr. Meryl Gravell (Regeneration & Leisure)
- Cllr. Mair Stephens (Human Resources, Efficiencies & Collaboration)

Directorates: Communities / Environment / Chief Executive's	Designations:	Tel Nos./ E-Mail Addresses:
Names of Heads of Service:		
Wendy Walters	Assistant Chief Executive (Regeneration & Policy)	01267 224112 wswalters@cararthenshire.gov.uk
Ian Jones	Head of Leisure	01267 228309 ijones@cararthenshire.gov.uk
Llinos Quelch	Head of Planning	01267 228918 lquelch@cararthenshire.gov.uk
Robin Staines	Head of Housing & Public Protection	01267 228960 rstaines@cararthenshire.gov.uk
Report Author: Jonathan Davies	Senior Management Information Officer	01554 899308 jjadavies@cararthenshire.gov.uk

EXECUTIVE SUMMARY

COMMUNITY SCRUTINY COMMITTEE 17TH FEBRUARY, 2017

2016/17 Improvement Plan Performance Monitoring Report Quarter 3 – 1st April to 31st December, 2016

The attached report sets out the progress against the actions and measures in the 2016/17 Improvement Plan relevant to the Committee's remit, as at 31st December, 2016.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

We confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Wendy Walters** **Assistant Chief Executive (Regeneration & Policy)**
 Ian Jones **Head of Leisure**
 Llinos Quelch **Head of Planning**
 Robin Staines **Head of Housing & Public Protection**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	YES	NONE	NONE

1. Policy, Crime & Disorder and Equalities

Performance Measures are set to monitor the performance of services and targets set. If the Council is to deliver its promises to citizens and stakeholders, then measures and actions that are underachieving need to be addressed.

2. Legal

Performance Measures are set to monitor the performance of services and targets set. If the Council is to deliver its promises to citizens and stakeholders, then measures and actions that are underachieving need to be addressed.

5. Risk Management Issues

This report refers to all actions and measures in the 2016/17 Improvement Plan within the Committee's remit. Potential risks addressed are:

- regulatory report recommendations
- comments on not meeting our own goals - actions and measures
- improvement and comparative data for national measures

CONSULTATIONS

We confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed:	Wendy Walters	Assistant Chief Executive (Regeneration & Policy)
	Ian Jones	Head of Leisure
	Llinos Quelch	Head of Planning
	Robin Staines	Head of Housing & Public Protection

1. Local Member(s) – N/A

2. Community / Town Council – N/A

3. Relevant Partners – N/A

4. Staff Side Representatives and other Organisations – All Departments have been consulted and have had the opportunity to provide comments on their performance and progress

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
CCC Annual Report 2015/16 & Improvement Plan 2016/17	http://www.carmarthenshire.gov.wales/home/council-democracy/consultation-performance/performance-reports/#.V765x0_2b2A
Performance Measurement Records	Performance Management Unit, Regeneration & Policy Division
Departmental Business Plans 2016/17	Performance Management Unit, Regeneration & Policy Division
Carmarthenshire Integrated Community Strategy 2011-16	www.thecarmarthenshirepartnership.org.uk
CCC Corporate Strategy 2015-20	http://www.carmarthenshire.gov.wales/media/998105/corporate-strategy.pdf
Budget Monitoring Reports	Corporate Services Department

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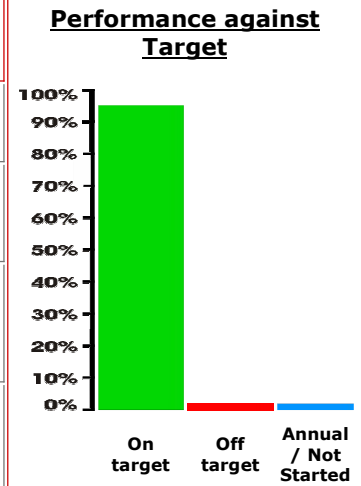
Scrutiny measures & actions full monitoring report Community scrutiny - Quarter 3 2016/17



Filtered by:
Organisation - Carmarthenshire County Council
Source document - Improvement Plan 2016/17

The table below provides a summary progress against target for the Actions and Measures contained within the selected document

		Total	On target	Off target	Not reported	Not available	Annual / Not started	% on target	Overall % on target
C. People in Carmarthenshire are healthier	Actions	4	4	0	0	N/A	0	100%	87%
	Measures	11	9	1	0	0	1	82%	
D. People in Carmarthenshire fulfil their learning potential	Measures	1	1	0	0	0	0	100%	100%
F. Carmarthenshire's communities and environment are sustainable	Actions	4	4	0	0	N/A	0	100%	100%
G. Carmarthenshire has a stronger and more prosperous economy	Actions	21	21	0	0	N/A	0	100%	100%
	Measures	4	4	0	0	0	0	100%	
Overall Performance	Actions and Measures	45	43	1	0	0	1	96%	



OFF TARGET



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



Theme: C. People in Carmarthenshire are healthier
Sub-theme: C4 Reducing inequities in health

Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The average number of calendar days taken to deliver low cost adaptation works (including equipment) in private dwellings where the Disabled Facilities Grant process is not used PSR/006	Not applicable		Q3: 8 End Of Year: 8	Target: 8 Result: 8	Target: 8 Result: 9	Target: 8 Result: 10 Calculation: 2936 ÷ 282	Target: 8
Comment	Care and Repair manage the delivery of low cost adaptations via partner contractors. This year they have undertaken more of this work in house as part of their handyperson service. This has had an effect on the overall time it has taken to deliver low cost adaptations.						
Remedial Action	As a result Care and Repair have now reviewed their capacity to deliver both aspects of their work to bring performance back in line with future targets.						
Service Head: Robin Staines			Performance status: Off target				

ON TARGET ETC.



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



Theme: C. People in Carmarthenshire are healthier							
Sub-theme: C1 Ensuring each child has the best start in life							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Percentage of children who can swim 25m aged 11 3.4.2.1	Not applicable		New measure	--	--	--	Target: 65.0 Result: 66.4 Calculation: (390 ÷ 587) × 100
Comment	Through establishing closer relationships with schools it is pleasing to see that we have managed to achieve the target set whilst collecting circa £120K of income. (compared to zero income in prior to 2014). However we are finding that schools are being more selective about which children they bring due to costs which will continue to result in declining swimming standards, as has been seen during the last couple of years where the pass rate was at 83%.						
Service Head: Ian Jones				Performance status: On target			
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Number of attendances at Sporting Opportunities facilitated by Sport & Leisure Officers 3.4.2.8	Not applicable		Q3: 119609 End Of Year: 197899	Target: 18500 Result: 13799	Target: 71500 Result: 77985	Target: 127000 Result: 145174	Target: 208000
Comment	Following the restructure of Sport & Leisure, the increased resource at "early years" age is now reaping benefits with a particular rise in participation at that level, both in schools and in the wider community (libraries, meithrins, etc).						
Remedial Action	N/A						
Service Head: Ian Jones				Performance status: On target			



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



Theme: C. People in Carmarthenshire are healthier							
Sub-theme: C2 Preventing ill health and encourage healthy living							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of visits to local authority sport and leisure centres during the year where the visitor will be participating in physical activity, per 1,000 population LCS/002b	9382	8231	Q3: 5097 End Of Year: 6905	Target: 1654 Result: 1465	Target: 3485 Result: 3446	Target: 5352 Result: 5511 Calculation: (1020129 ÷ 185123) × 1000	Target: 7251
Comment	Significant quarter 3 increases in attendances have occurred at Carmarthen Leisure Centre (particularly following installation of new gym), Newcastle Emlyn Leisure Centre, St Clears Leisure Centre (over 33k increase cumulatively) together with attendances recorded at eligible facilities which weren't previously collected (34k).						
Remedial Action	N/A						
Service Head: Ian Jones				Performance status: On target			



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



ACTIONS - Theme: C. People in Carmarthenshire are healthier		
Sub-theme: C2 Preventing ill health and encourage healthy living		
Action	12045	Target date 31/03/2019
Action promised	We will develop plans for new Llanelli Leisure Centre linked to wellness village and life sciences hub	
Comment	Work-stream has since met and fed back into project board. Next meeting of work-stream group scheduled for 16th Dec where further work will be undertaken to align the specification with aspirations for the health hub	
Service Head: Ian Jones	Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



Theme: C. People in Carmarthenshire are healthier
Sub-theme: C4 Reducing inequities in health

Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Average number of calendar days between initial contact for an adaptation and receipt of Occupational Therapist assessment across all forms of Tenure 7.3.1.10	Not applicable		Q3: 104 End Of Year: 98	Target: 91 Result: 70	Target: 91 Result: 73	Target: 91 Result: 69 Calculation: 20904 ÷ 301	Target: 91
Service Head: Robin Staines			Performance status: On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The average number of calendar days taken to deliver a Disabled Facilities Grant PSR/002	189	235	Q3: 235 End Of Year: 232	Target: 220 Result: 163	Target: 220 Result: 165	Target: 220 Result: 168 Calculation: 24474 ÷ 146	Target: 220
Service Head: Robin Staines			Performance status: On target				



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



Theme: C. People in Carmarthenshire are healthier							
Sub-theme: C5 Improving housing conditions and reducing homelessness							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of affordable homes delivered as part of the affordable homes plan 2016-21 7.3.2.24	Not applicable		New measure	Target: 10 Result: 12	Target: 40 Result: 51	Target: 100 Result: 129	Target: 160
Service Head: Robin Staines			Performance status: On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of new additional properties managed by our internal social lettings agency 7.3.2.25	Not applicable		Q3: 11 End Of Year: 12	Target: 3 Result: 2	Target: 10 Result: 15	Target: 17 Result: 30	Target: 24
Service Head: Robin Staines			Performance status: On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of additional affordable housing units provided during the year as a percentage of all additional housing units provided during the year PLA/006b	51	33	End Of Year: 8	--	--	--	Target: 30 Result: 45 Calculation: $(196 \div 436) \times 100$
Comment	The numerator is data from the affordable Housing data collection return for the year ending 31 March 2016. The denominator is data from the Newbuild data collection return for the year ending 31 March 2016 which does not only cover data from Local Authority Building Control (LABC) but also National House-Building Council (NHBC) and other Authorised Inspectors. There has been a large increase in the number of affordable housing units provided during 15/16 and a reduction in the total number of units provided during that year and therefore shows a substantial percentage increase on the previous year.						
Service Head: Llinos Quelch			Performance status: On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of private sector dwellings that had been vacant for more than 6 months at 1 April that were returned to occupation during the year through direct action by the local authority. PSR/004	13.82	6.43	Q3: 3.41 End Of Year: 5.73	Target: 0.75 Result: 1.88	Target: 2.44 Result: 3.41	Target: 3.75 Result: 5.29	Target: 6.00 Calculation: $(141 \div 2665) \times 100$
Service Head: Robin Staines			Performance status: On target				



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



ACTIONS - Theme: C. People in Carmarthenshire are healthier			
Sub-theme: C5 Improving housing conditions and reducing homelessness			
Action	11656	Target date	31/12/2016 (original target 31/03/2016)
Action promised	We shall undertake a Health Impact Study to evaluate the affect the Carmarthenshire Home Standards has had on our tenants		
Comment	The fifth tranche of the tenant survey has now been completed, together with a Technical report 2016: Survey 5		
Service Head: Robin Staines		Performance status: On target	
Action	12058	Target date	31/03/2017
Action promised	We shall commission a research in order to improve our understanding of housing need in rural areas.		
Comment	CBA Associates were commissioned in October 2016 to carry out the rural housing needs surveys over the next few years. The commission was the result of a formal tendering process		
Service Head: Robin Staines		Performance status: On target	
Action	12059	Target date	31/03/2017
Action promised	We shall progress with the Private Sector Empty Property Action Plan 2016 which derived from the Community Scrutiny Task & Finish Review and recommendations which is aimed to improve the service in the future.		
Comment	We shall continue to work with the Private Sector Empty Property Action Plan 2016 which derived from the Community Scrutiny Task & Finish Review. The result recommendations, which are aimed to improve that future services are progressing well. The majority of recommendations have been addressed, with the remaining progressing close to completion. A seminar for local members was held at the end of November.		
Service Head: Robin Staines		Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



Theme: D. People in Carmarthenshire fulfil their learning potential							
Sub-theme: D1 Providing the best opportunities for lifelong learning and development for all							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The number of visits to Public Libraries during the year, per 1,000 population LCL/001b	5692	4576	Q3: 5239 End Of Year: 7203	Target: 1556 Result: 1765	Target: 3435 Result: 3540	Target: 5291 Result: 5353 Calculation: (990970 ÷ 185123) x 1000	Target: 7274
Service Head: Ian Jones			Performance status: On target				



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



ACTIONS - Theme: F. Carmarthenshire's communities and environment are sustainable		
Sub-theme: F3 Supporting opportunities for the building of economically viable and sustainable communities		
Action	12153	Target date
Action promised	We will support opportunities for the building of economically viable and sustainable communities by developing and delivering the Countywide Employment & Skills Plan by developing a marketing & communication plan to support community engagement.	
Comment	<p>Progress for the group is identified within the three sub themes: Employability - Perception of Key Employment Sectors (Pokes) Focus group was held with the Domiciliary Care sector and feed back gained. Infographic sheets were presented.</p> <p>The Pokes Team asked a number of questions, results:</p> <ul style="list-style-type: none"> • 100% of the employers said they have difficulty in recruiting suitable staff in the sector • 83% of the organisations said they will increase in size over the next 5 years • 70% of the employers said there are barriers to training in the sector • Females make up the majority of the workforce in Domiciliary Care • 44% said Recruitment is the most significant challenge facing the sector • 100% of the employers said they feel entrants are not work ready <p>Positive results from the Tourism Sector also but awaiting results of the SNAP survey. Feedback from Retail is that staff haven't got mental arithmetic skills, this is a concern for employees.</p> <p>Businesses are willing to do World of Work events, they want regular meetings aim to focus on tackling issues. Need to look where we can actively support and what the businesses need to do.</p> <p>Community Benefit- The full application to the RDP Leader Programme has been submitted for decision in mid January 2017. Application is for a staff resource to lead on maximising and aligning the Community Benefit opportunities, realised through social clauses and investments coming into the County from Local Authority and other Public Service Board partners, to support the needs of Rural Carmarthenshire as identified in the Local Development Strategy and the Economical Development Transformational Document. Marketing and Communications - Communications have jointly developed a strategic plan to ensure the awareness and consistent message will be delivered to highlight the regeneration and economic growth developments and opportunity within both the County and Region. Utilising the Swansea Bay web imap software, infographics, staff bulletins, newsletters and information packs for corporate use, the on-going developments and employment opportunities can be embedded at educational secondary, FE and HE levels.</p>	
Service Head: Wendy S Walters		Performance status: On target
Action	12154	Target date
Action promised	We will support opportunities for the building of economically viable and sustainable communities by developing and delivering the Countywide Employment & Skills Plan by linking employability projects (Cynnydd, Workways+, Communities First, C4W, LIFT, Cam Nesa, USG Hub) with relevant opportunities.	
Comment	<p>This quarter, the Employment and Skills Group (ESG) met on 22/11/16, actions have included the results of the Perceptions of Key Employment Sectors, a Digital Survey completed by Un Sirgar users and joint working between the key employability programmes within the county to ensure there is effective joint referral mechanisms.</p> <p>A Mental Health and Employment Support conference was held in partnership with DWP, HDUHB and Communities First on the 8/12/16 in Llanelli Library. Participants from the Health Board, Third Sector organisations, Communities First, Employability programmes and DWP heard presentations from a number of organisations about the support available to participants with mental health issues to secure and sustain employment. Positive feedback was received from the participants including 94% reporting that the event had increased their knowledge about employment support providers. A number of issues and ideas were identified to improve the links between support providers to improve the outcomes for individuals and these will be followed up by the ESG group.</p> <p>The partners in the ESG group are also supporting on the Careers Wales Carmarthenshire Skills and Careers Convention being held on 8 - 9/3/17 in Parc Y Scarlets and a Jobs Fair is being arranged by the ESG partners on 14/3/17 in Ffwrnes Theatre.</p>	
Service Head: Wendy S Walters		Performance status: On target
Action	12155	Target date
Action promised	We will support opportunities for the building of economically viable and sustainable communities by developing and delivering the Countywide Employment & Skills Plan by developing an action plan for Community Benefits in partnership with our Procurement Team.	
Comment	<p>The full RDP Leader bid was submitted in December 2016 to: 1. Maximise and align the Community Benefit opportunities, realised through investments coming into the County, from the Local Authority and other Public Service Board partners, to support the needs of rural Carmarthenshire as identified in the LDS. In particular to support the development of non-statutory services to include asset transfer, social enterprise development, transport and childcare. 2. Develop a community benefit / corporate social responsibility (CSR) online toolkit to educate and share best practice. 3. Promote good practice in Corporate Social Responsibility to the business community and identify new opportunities for volunteering. 4. Identify new opportunities for volunteer engagement and development of skills via Community Benefit clauses. 5. Develop a system to gather intelligence about local need to match with Community Benefit opportunities. 6. Coordinate Community Benefit resources available, measure impact and outcomes at strategic level from all community benefit investments. 7. Develop a strategic delivery model for the use of community benefit / CSR investments within Carmarthenshire. 8. Encourage Third Sector organisations and SMEs to collaborative on bids. The applications will be assessed by the RDP grant panel on 27/1/17. In addition, Procurement has been identified as a work stream of the Public Services Board and this work includes looking at Community Benefit clauses across public sector partners.</p> <p>A standard suite of Community Benefits Clauses has been provided to PSB from CCC Procurement. Procurement have also been invited to run a workshop on Community Benefits for 100+ 2nd/3rd tier suppliers on the 9/2/17 at the Construction Contractors Engagement Event in Parc Y Scarlets - over 350 tickets have been issued for the days event.</p> <p>Work is ongoing in calling off the Construction Framework - especially on the 21st Century Schools Programme and the main Contractors for Burry Port and Trimsaran schools and have been seeking support from Workways and Lift in recruiting for support roles on site (Cleaners, Gate Person, admin etc.)</p>	
Service Head: Wendy S Walters		Performance status: On target
Action	12156	Target date
Action promised	We will support opportunities for the building of economically viable and sustainable communities by: providing support for the development of external European funding applications; Identifying wider European funding opportunities; developing the Regional Engagement Team for the Swansea Bay City Region	

Comment	<p>To date, a total investment of £7.9m has been secured via EU funds to deliver 6 projects for Carmarthenshire. External Funding Team (EFT) has successfully assisted 14 community led projects to progress to the 2nd stage for funding under the Rural Community Development Fund, the aim of which is to tackle poverty. If final approval is received this will result in additional investment of £1.79m for rural Carmarthenshire.</p> <p>Recent approval has also been granted for the Ireland Wales 'Buccanier project' which aims to increase the innovation capacity within SMEs and social enterprises by collaborating with HE institutions and other public bodies to increase productivity across the Ireland Wales Programme area. The project is being led by Pembrokeshire County Council and the Authority is a key partner. The project is worth over £400k for Carmarthenshire.</p> <p>The EFT is also working closely with the Welsh European Funding Office (WEFO) in developing an application for funding to develop a cross border tourism project with partners in Ireland. It is hoped that a decision will be made in April this year.</p> <p>The EFT has also been assisting the region in progressing the City Deal proposal for Swansea Bay.</p>
Service Head: Wendy S Walters	Performance status: On target



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



Theme: G. Carmarthenshire has a stronger and more prosperous economy							
Sub-theme: G1 Developing business growth, retention specialisation (including retaining young people)							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of undisputed invoices which were paid in 30 days CFH/006	Not applicable		Q3: 95.9 End Of Year: 94.9	Target: 93.5 Result: 88.6	Target: 93.5 Result: 88.7	Target: 93.5 Result: 94.1 Calculation: (67184 ÷ 71398) x 100	Target: 93.5
Comment	The continued roll-out of the Purchase to Pay functionality has stabilised and resulted in the number of invoices paid within 30 days being on target for 16/17.						
Remedial Action	The Purchase to Pay Focus Group with representatives from all departments meet on a monthly basis in order to identify any areas of concern and ensure that the set target will be met by the end of the financial year						
Service Head: Owen Bowen			Performance status: On target				



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



Theme: G. Carmarthenshire has a stronger and more prosperous economy
Sub-theme: G2 Maximising job creation for all

Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs created with Regeneration assistance 5.6.3.5	Not applicable		New measure	Target: 15.0 Result: 26.5	Target: 30.0 Result: 68.5	Target: 45.0 Result: 225.0	Target: 299.0
Comment	From Targeted Finance Fund / Social Enterprise Support, Parry Thomas Centre (Construction Jobs), Pareto / Account Management (Carmarthen & Rural, Llanelli / Coastal Belt and Ammanford / Cross Hands), from providing support to former grant project recipients and Beacon Bursary						
Service Head: Wendy S Walters			Performance status: On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs safeguarded with Regeneration assistance 5.6.3.6	Not applicable		New measure	Target: 30.0 Result: 29.0	Target: 60.0 Result: 31.0	Target: 90.0 Result: 130.0	Target: 166.0
Comment	Jobs safeguarded through Business support activity (3 area teams) and Targeted Finance Fund / Social Enterprise support						
Service Head: Wendy S Walters			Performance status: On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Jobs accommodated with Regeneration assistance 5.6.3.7	Not applicable		New measure	Target: 0.0 Result: 0.0	Target: 0.0 Result: 0.0	Target: 0.0 Result: 0.0	Target: 32.0
Service Head: Wendy S Walters			Performance status: On target				



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



ACTIONS - Theme: G. Carmarthenshire has a stronger and more prosperous economy			
Sub-theme: G2 Maximising job creation for all			
Action	12157	Target date	31/03/2017
Action promised	We will support opportunities to develop business growth, retention & specialisation in Carmarthen & Rural Area through initiatives such as Pareto, Account Management, Youth Enterprise Activity, World of Work and revisiting previous projects that have received grant aid support. (Target Creating 20 jobs and safeguarding 40)		
Comment	15 previous RDP 1 and 2 capital grant applicants have been revisited to monitor progress and discussed support required to grow businesses moving forward. A successful World of Work event held with Dunbia, action plans are being developed and delivered with key employers/Pareto businesses, Business In The community and University of Wales Trinity Saint Davids. From work undertaken to date in this area - 106.5 new jobs have been created, 83 safeguarded and £6.9m of Private Sector Investment has been undertaken. These figures significantly exceed projected targets		
Service Head: Wendy S Walters		Performance status: On target	
Action	12158	Target date	31/03/2017
Action promised	We will support opportunities to develop business growth, retention & specialisation in Ammanford and Cross Hands Growth Zone Area through initiatives such as Pareto, Account Management, Youth Enterprise Activity, World of Work and revisiting previous projects that have received grant aid support. (Target Creating 20 jobs and safeguarding 40)		
Comment	Automotive firm in the area has created 37 jobs to date with more to follow and the planned investment will also safeguard well in excess of the PI target. I have also been advised of the environmental firm having created 8 jobs in December 2016.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12159	Target date	31/03/2017
Action promised	We will support opportunities to develop business growth, retention & specialisation in Llanelli and Coastal Belt Areas through initiatives such as Pareto, Account Management, Youth Enterprise Activity, World of Work and revisiting previous projects that have received grant aid support. (Target Creating 20 jobs and safeguarding 40)		
Comment	Continued engagement and support to the Pareto businesses has taken place throughout the quarter with several potential good projects being supported resulting in job creation and private sector investment. Some other possible key growth projects have also been identified with key employers for the forthcoming year which will contribute to future outputs. Advice and guidance has also been given to several smaller businesses as well as some new business start ups which have successfully set up and thriving. Some potential World of Work events are being planned with businesses in the Engineering sector but further discussions need to take place prior to finalising details. The partnership between CCC, Careers Wales, Coleg Sir Gar and UWTSU continues to work well in designing and deliver entrepreneurship activities to further and higher education, with some business workshops delivered and the Swansea Bay Young Business Dragons competition being held, in which 3 Carmarthenshire schools reached the finals in December.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12160	Target date	31/03/2017
Action promised	We will focus on maximising job creation for all in the Llanelli and Coastal Belt areas by progressing actions on projects as identified in 16/17 plan including: the 'Wellness and Life Science Village'/Delta Lakes project (appointment of team and concept design); The Opportunity Street Llanelli Town Centre Project. (creating 4 jobs)		
Comment	Partner organisations of the Llanelli Wellness and Life Science Village have continued to engage. The definition of various project components has continued to evolve with consultants at Arup producing a draft master-plan for consideration. Supporting documents have also been compiled in relation to ecology, utility provision and ground conditions. This information supportive of the master-plan produced to date and relevant for future planning applications. Details of the project have been defined within a City Deal application which continues to build momentum. On the Opportunity Street project works to 10 and 12 Stepney Street is progressing well and the hand-over of 48 Stepney Street completed in December.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12161	Target date	31/03/2017
Action promised	We will focus on maximising job creation for all in the Carmarthen and Rural areas by progressing with the Launch and fully commit the £2m Carmarthenshire Rural Enterprise fund; the £3m Transformational Commercial Property Development Fund and support new tenants of the Parry Thomas Commercial Centre (creating 12 jobs)		
Comment	CREF - Three formal offers of grant have been issued totaling £200k, a further 21 applicants are working up stage 2 applications totaling grant request of £1.3m. A further round of stage one bids have been invited. PDF - 6 applicants have been invited to proceed to detailed application stage. Should all projects be approved at stage 2 the project will result in: 315 jobs being accommodated; 80,000 sq ft floor space created and £5.35m of PSI secured. Parry Thomas Centre - All five units are currently under offer with terms agreed for the four downstairs units.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12162	Target date	31/03/2017
Action promised	We will focus on maximising job creation for all in the Ammanford & Cross Hands Growth Zone areas by providing support to private Sector Developers and Businesses Owners to bring forward key pending private sector led developments (Target to create 200 jobs and accommodate 32 jobs)		
Comment	Whilst there are some more projects emerging for the Cross Hands Growth Zone, these are property led and will naturally fall outside of the timeframe of the PI - these also include the CREF and PDF projects. However work is ongoing to identify other areas of job creation across the county to support this PI until such time as the property projects are further developed.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12163	Target date	31/03/2017
Action promised	We will focus on maximising job creation by progressing actions on projects identified in the County wide Employment & Skills Plan including: delivering the targeted finance fund; providing social enterprise support; working with 40 key account organisations/enterprises (Target of 23 Jobs created and 46 jobs safeguarded)		

<p>Comment</p>	<p>Quarter 3 saw some 6 (23.5) further Jobs Created, 8 (39) Jobs Safeguarded and 756 (1075) individuals into Training/Education and some 77 (247) enquiries were managed by the Bureau. The Bureau continues to successfully deliver a focused Key Account Management (KAM) service for the Third Sector and focuses its efforts with key account clients in line with key priorities in the City Regions Economic Regeneration Strategy, Economic Development Business Plan and A strategic regeneration plan for Carmarthenshire 2015 - 2030 Transformations, supporting an additional 11 (36) organisations. The total cost of community investment to date is £2,320,625 this includes internal and external funding secured for projects in Carmarthenshire. The Bureau has successfully supported 94 Applications to Awards for All securing over £420,000 for projects within the county since April. Supported Bryngwyn Comprehensive School, Llanelli to secure £50,000 from The Wolfson Foundation which will assist with purchasing IT Equipment for their new Construction and Technology Centre.</p> <p>Other areas:</p> <ul style="list-style-type: none"> • Social Saturday took place October 15th this event is a designated day to highlight and showcase social enterprises in the UK. The Bureau encouraged organisations in Carmarthenshire to participate in the national campaign, many had special offers running on the day. The campaign gains more momentum each year and has made good use of social media platforms, it was one of the top 5 topics trending on Twitter. • The Bureau continues to Key Account manage Xcel Bowl and was pleased they were nominated for a prestigious Social Enterprise UK Consumer Facing Social Enterprise award, representatives attended the ceremony on November 28th in London. • Attended the Carmarthenshire Tourism Summit on October 13th at Parc y Scarlets. • Continue to support Corporate Property on the Community Asset Transfer Programme and actively assist communities to support the transfer of Authority-owned land and buildings to local people, for the benefit of the community. • Working closely with a number of partners including CAVS, Wales Coop and Social Business Wales. • The Bureau works closely with colleagues in Policy to deliver our commitments under the Armed Forces Community Covenant.
<p>Service Head: Wendy S Walters</p>	<p>Performance status: On target</p>



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



ACTIONS - Theme: G. Carmarthenshire has a stronger and more prosperous economy			
Sub-theme: G3 Developing a knowledge economy & innovation			
Action		Target date	
	12164		31/03/2017
Action promised	We will develop a knowledge economy and innovation through Digital Projects identified in the the County Wide Employment & Skills Plan including: Delivery of Digital Connectivity Rural Towns Project		
Comment	<p>The Leader Digital Exploitation Programme is currently focusing on three main areas of delivery: Digital High Street. Two commercial retail vacant properties within Carmarthen Town have now been installed with Digital shop front window picture vinyl displays that will have a digital augmented reality interaction with people's mobile phones. A further two display opportunities utilising the double sided information tourist notice boards in Guildhall Square and St Peters car park are due to be fitted with vinyl displays with similar Digital Augmented Reality interactions.</p> <p>Skills Development & Community A pilot funding application has been submitted to the RDP Leader funding programme to look at trialling more effective and digitalised support services for council tenants within the CCC Housing Section. The Digital Health Check questionnaire has been redistributed to all third sector organisations aimed at obtaining a reasonable assessment of the Digital Inclusion capability and integrated current use of digital activity within the sector.</p> <p>RDP Leader Digital Engagement Events A number of events have been held to raise the awareness to Digital Activity and its increasing integrated use in daily service activity. Social Media 15/9/16, Over 50's Network (Health and Well Being) - National Botanical Gardens, 8/10/16, Digital Volunteers 25/11/16, 3rd Sector Forum - 8/12/16, Volunteers Digi Lab - 9/12/16 at the Carmarthen Association of Voluntary Services (CAVS).</p> <p>A number of breakfast sessions are planned jointly with Digital Communities Wales and Business Wales primarily focusing upon Economic Benefit from increased uptake in Super fast Broadband within business and shop retail within key town centres.</p>		
Service Head: Wendy S Walters		Performance status: On target	
	12165		31/03/2017
Action promised	We will develop a knowledge economy and innovation through the Workways+ Project identified in the the County Wide Employment & Skills Plan to increase the employability of Economically Inactive and Long Term Unemployed people aged 25 and over, who have complex barriers to employment		
Comment	<p>Workways+ has been busy during the last few months promoting the project. We have recruited a Team Leader and Employment Liaison Officer. We are now awaiting for adverts to go out for a Support Assistant and Mentor.</p> <p>Up to the end of December we have had a total of 90 participants accessing the project. 16 clients have left with 12 of these gaining full time employment. During the next few months we are concentrating on our other targets of qualifications and volunteering. We hope to recruit fully on our staff structure which will involve having a secondment from CAVS which will support us with our Volunteering outcomes.</p> <p>Training has been sourced for January (First Aid) with a total of around 30 clients accessing the course. Further courses are planned for the next few months.</p>		
Service Head: Wendy S Walters		Performance status: On target	
	12167		31/03/2017
Action promised	We will continue to support the development of the bold and ambitious Swansea Bay City Region (SBCR) City Deal proposal 'Internet Coast'		
Comment	Carmarthenshire Council is now the secretariat for the City Deal and we are driving the plan forward, working with all four local authorities in the region and partners in the private sector industry and the 11 project leads that make up the deal. We hope that we will sign the Swansea Bay City Deal before the next UK Government Budget announcement in March 2017.		
Service Head: Wendy S Walters		Performance status: On target	
	12168		31/03/2017
Action promised	We will develop a knowledge economy and innovation through delivery of the LEADER Project as identified in the the County Wide Employment & Skills Plan		
Comment	To date, 13 projects totalling £645,022.67 have been approved under the Leader programme. These initiatives are designed to test new ways of working around the key themes of supporting and developing the use of the Welsh language, exploiting digital technology, adding value to local identity and natural and cultural resources, and looking at new ways of delivering non-statutory services in rural Carmarthenshire. There are many other project ideas at discussion stage with various organisation relating to renewable energy, electric vehicles and rural volunteering. The Leader team has also commissioned some research to identify the feasibility of developing a pop up shop/shared office proposal for rural market towns in Carmarthenshire. The findings of which will be published in January 2017. As part of the animation function of the LEADER programme, a local food producer workshop is being held in conjunction with Pembrokeshire LAG and Cywain in February 2017.		
Service Head: Wendy S Walters		Performance status: On target	
	12169		31/03/2017
Action promised	We will develop a knowledge economy and innovation through the RLP Projects identified in the County Wide Employment & Skills Plan including: delivery of an Employment and Skills training Plan; implementation of Regional Delivery Plan for employment & skills together with supporting the 'Skills pillar' of the Swansea Bay City Region		
Comment	The Skills report for the Tidal Lagoon has been completed and courses identified for inclusion within the next Employment and Skills Plan. Work has also commenced to identify skills requirements for the City Deal projects, this work will be on-going pending announcement of the funding for a Swansea Bay City Deal.		
Service Head: Wendy S Walters		Performance status: On target	



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



ACTIONS - Theme: G. Carmarthenshire has a stronger and more prosperous economy		
Sub-theme: G4 Ensuring distinctive places & competitive infra structures		
Action	12170	Target date
Action promised	We will focus on ensuring distinctive places & competitive infrastructures in the Carmarthen & Rural areas by progressing actions on projects as identified in 16/17 plan including: Securing funding & Prepare Design for Pendine Attractor Project & Jacksons Lane, Carmarthen; design and traffic order for King St, Carmarthen Pedestrianisation Scheme.	
Comment	Pendine Attractor Project - £1.5m TMF Grant from Welsh Government has been secured, Visit Wales has also confirmed that the project is 1 of 10 projects provisionally selected to be part of the £27m attractor project with potential funding of £3m being notionally allocated. Welsh Government has confirmed a grant of £100k to undertake study and design for flood risk elements of the project. Further funding opportunities are being explored (HLF application submitted) and architect firm Architype have been appointed to lead the project design team and have completed stage 1 design. Discussions on going with land acquisition. Design works are ongoing for Jackson`s Lane Proposals, planning has been submitted for the Kiosk element and stage 2 application has been submitted to Welsh Government for consideration for £128k funding under RCDF. Carmarthen Wetlands Project has also been submitted to Welsh Government for consideration for £128k funding under RCDF.	
Service Head: Wendy S Walters		Performance status: On target
Action	12171	Target date
Action promised	We will focus on ensuring distinctive places & competitive infrastructures in Llanelli & Coastal Belt areas by progressing with: Building For The Future Llanelli YMCA Project ; Llanelli Town Centre Loan Fund for refurbishment and new build projects; Burry Port Commercial leisure Site; Pembrey Peninsula Master-Plan.	
Comment	We still await instruction from WG in relation to the proposed funding for the Buildings of the Future project however a draft business case has been submitted for comment prior to Christmas. We anticipate further guidance in the new year. Dialogue has continued with the preferred developer of the town centre loan scheme which was launched in July. The developer is now progressing towards the second stage of the process and is working up proposals to a greater detail. The marketing of Burry Port Harbour's Commercial/Leisure site has been formally initiated with both local and national markets targeted. All interests have been registered with a further engagement planned early January. A press release and advert will also be placed in the Wales edition of Commercial Property Monthly magazine. Colleagues in the forward planning department have been progressing with works to form a master plan for Pembrey Peninsula with a formal workshop scheduled for January. A plan for endorsement is proposed by the end of this financial year.	
Service Head: Wendy S Walters		Performance status: On target
Action	12172	Target date
Action promised	We will focus on ensuring distinctive places & competitive infrastructures in the Ammanford & Cross Hands areas by progressing with: Cross Hands East Phase 1 Self Build; Cross Hands East Phase 2 Strategic Infrastructure Project (secure ERDF funding); Former Ammanford Police Station Site (secure developer); Carregamman Car Park Enhancement	
Comment	A site specific Property Development Fund launched to encourage development of key plots on the Cross Hands East site. The Cross Hands East Phase 2 Strategic Infrastructure Project has been included within Welsh Government overall Strategic Sites bid and business plan to WEFO that has now been approved. Developer secured for the Former Ammanford Police Station site and Court House, application submitted for planning permission. PDF application has progressed to Stage 2. It is anticipated that works will commence in Spring 2017 pending Planning consent. Network Rail have agreed to the proposed scheme for Carregamman Car park reconfiguration and DLO will commence works in early February with the aim of completion by Easter 2017.	
Service Head: Wendy S Walters		Performance status: On target



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



ACTIONS - Theme: G. Carmarthenshire has a stronger and more prosperous economy			
Sub-theme: G5 Tackling poverty and its impact on the local economy			
Action	12145	Target date	31/03/2017
Action promised	We will support local communities to develop projects/activities to address issues of rural poverty highlighted through the rural poverty study 2015		
Comment	Additionally, the External Funding Team has successfully assisted 14 community led projects to submit applications for funding under the Rural Community Development Fund, the aim of which is to tackle rural poverty. These have been successful in progressing through to the 2nd stage of the application process. If final approval is received this will result in additional investment of £1.79m in rural Carmarthenshire.		
Service Head:	Wendy S Walters	Performance status:	On target
Action	12146	Target date	31/03/2017
Action promised	We will help additional residents in Carmarthenshire fight fuel poverty in their communities by co-ordinating 'Fuel Clubs' to bulk purchase oil and a reduced price		
Comment	Housing have acquired a grant from the NEA's Warm Homes campaign to further promote fuel clubs and energy advice. Events are planned for the end of January in Pencader and Llanybydder.		
Service Head:	Robin Staines	Performance status:	On target
Action	12150	Target date	31/03/2017
Action promised	We will link the Mobile Library service with Un Sir Gar (the Hub) to provide employability and Digital support services across the county - linking in with the Carmarthenshire 'Do It Online' campaign		
Comment	Graphic Design for all mobile and static library literature is completed. The new mobile libraries are being launched next quarter. All static sites will have access points to The Hub, via literature and promotion stands, with an in depth eligibility/signpost booklet at each site. A rota is in the process of being designed, whereby all Hub partners attend and support the Mobile Library from Feb/March 2017.		
Service Head:	Wendy S Walters	Performance status:	On target
Action	12151	Target date	31/03/2017
Action promised	We will replicate the 'hub' arrangements in other areas at premises within or close to the Town Centre		
Comment	Work is on-going and officers are currently working towards securing funding to support the project moving forward. Collaboration with key strategic partners is progressing well in relation to future support and potential co-location opportunities. Collaboration discussions with DWP have been positive, with agreement to work in partnership at the new sites going forward. A full plan with DWP is to be designed in the new year.		
Service Head:	Wendy S Walters	Performance status:	On target



Scrutiny measures & actions full monitoring report

Community scrutiny - Quarter 3 2016/17



ACTIONS - Theme: G. Carmarthenshire has a stronger and more prosperous economy		
Sub-theme: G6 To build a bilingual economy and workforce		
Action	12173	Target date 31/03/2017
Action promised	We will look to promote the use of the Welsh language and highlight its benefits amongst the businesses of Carmarthenshire	
Comment	Economic Development officers are now discussing the benefits of the trading bilingually with business clients as well as promoting a new Welsh Language in Business resource developed by colleagues in policy. Welsh Language in Business event being planned for Feb 17. Planning meetings taken place between Economic Development Officer with colleague from Policy, Sglein (local bilingual events and training company) and Welsh Government. Event proposed being held in Plas Llanelly House in which we will aim to have at least 50 local businesses of various sizes and representing various sectors in attendance. Finer details of the event currently being worked on. It will be organised in partnership with Sglein and possibly Welsh Government	
Service Head:	Wendy S Walters	Performance status: On target
Action	12174	Target date 31/03/2017
Action promised	We will require all applicants in receipt of an offer of third party grant funding to have a Welsh Language Policy in Place (Target of 30 businesses)	
Comment	All stage one applicants to the Carmarthenshire Rural Enterprise Fund (33) and South West Wales property Development Fund (27) have submitted Welsh Language Policies with their applications	
Service Head:	Wendy S Walters	Performance status: On target

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COMMUNITY SCRUTINY COMMITTEE

DATE: 17TH FEBRUARY, 2017

SUBJECT:

HOUSING SERVICES PERFORMANCE MEASURES

Purpose:

- To outline the performance framework for Housing Services.
- To provide examples of performance information that the division collects and reports.
- To detail how this supports the strategic direction of the council and its key objectives.

**To consider and comment on the following issues:
For consideration.**

**Reasons:
For the committee's Information**

To be referred to the Executive Board / Council for decision: NO

EXECUTIVE BOARD MEMBER PORTFOLIO HOLDER:-

Cllr. Linda Evans (Housing Portfolio Holder)

Directorate

Communities

Name of Head of Service:

Robin Staines

Report Authors:

Jonathan Morgan

Jonathan Willis

Designations:

Head of Housing & Public Protection

Housing Services Manager

Housing Services Manager

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COMMUNITY SCRUTINY COMMITTEE

DATE: 17TH FEBRUARY, 2017

SUBJECT

HOUSING SERVICES PERFORMANCE MEASURES

Housing Services – approach to performance management

The Integrated Community Strategy has a vision for our county which is for a “Carmarthenshire that enables people to live healthy and fulfilled lives by working together to build strong, bilingual and sustainable communities.” It will achieve this by focusing on five strategic outcomes:

- *People in Carmarthenshire are healthier*
- *People in Carmarthenshire fulfil their learning potential*
- *People who live, work and visit Carmarthenshire are safe and feel safer*
- *Carmarthenshire’s communities and environment are sustainable*
- *Carmarthenshire has a stronger and more prosperous economy*

In varying degrees, our division plays an important role in delivering all of these. The second and fourth are particularly pertinent. To ensure we know how well we are doing in delivering these, the Communities Department has adopted a performance management approach to ensure energy and effort is focused. We believe we will deliver a good service when it meets the following criteria:

- *Supports independence*
- *Keep people safe*
- *Promotes health and well being*
- *Provides sustainable and efficient services*

Explicitly for our division, this means:

- *Providing accurate and timely housing advice*
- *Delivering the Carmarthenshire Homes Standard +*
- *Protecting individuals from harm and promoting health improvement*
- *Ensuring the safety and quality of food chain to minimise risk to humans and animals*
- *Promoting a fair and just trading environment for businesses and citizens*
- *Improving the local environment to positively influence the quality of life and promote sustainability*
- *Getting better at what we do*
- *Delivering effective care and support services.*

Which means our day to day behaviours will focus on the following:

- *Responding to our customers*
- *Information, Advice and Assistance*
- *People are satisfied with the service that they receive*
- *Annual appraisals*
- *Managing our services within budget*

Our division is comparably large and comprises a range of services to improve the quality of life, health and wellbeing. It ranges from regulated care to regulatory services to protect the public and to housing services. Our performance information is designed to ensure we meet key objectives and help us manage the business better.

We regularly collect over 150 pieces of performance data across the division. This includes:

- National performance indicators and statistical returns to Welsh Government
- Key performance objectives supporting the Public Service Board
- Performance indicators linked to the improvement plan and integrated strategy
- Data for political scrutiny
- Data to manage the business
- Data to assess our legal compliance – for example homelessness and Homes Standards

Political scrutiny and accountability come via reporting our performance through to four scrutiny committees as well as directly to three Executive Board Members (on a monthly basis), the Housing Services Advisory Panel, the Enforcement Forum and the affordable housing steering group.

In addition, there is officer scrutiny through performance reports to the Corporate Management Team, and the departmental performance management framework meeting (officers from across the department meet monthly to discuss key performance areas). This includes key performance regarding rent arrears, voids, fuel servicing and disabled facility grants. Performance is also a key feature of both the divisional and departmental management team as well as individual service teams.

Attached are examples of the performance data we collect in respect of some of housing services.

DETAILED REPORT ATTACHED ?	YES - Appendix 1 – Health Impact Study Appendix 2 – Housing Options & Advice
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Robin Staines

Head of Housing & Public Protection

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Robin Staines

Head of Housing & Public Protection

1. Local Member(s)

N/A

2. Community / Town Council

N/A

3. Relevant Partners

N/A

4. Staff Side Representatives and other Organisations

N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THERE ARE NONE

Title of Document	File Ref No.	Locations that the papers are available for public inspection

Housing Services Performance Measures - Health Impact Study

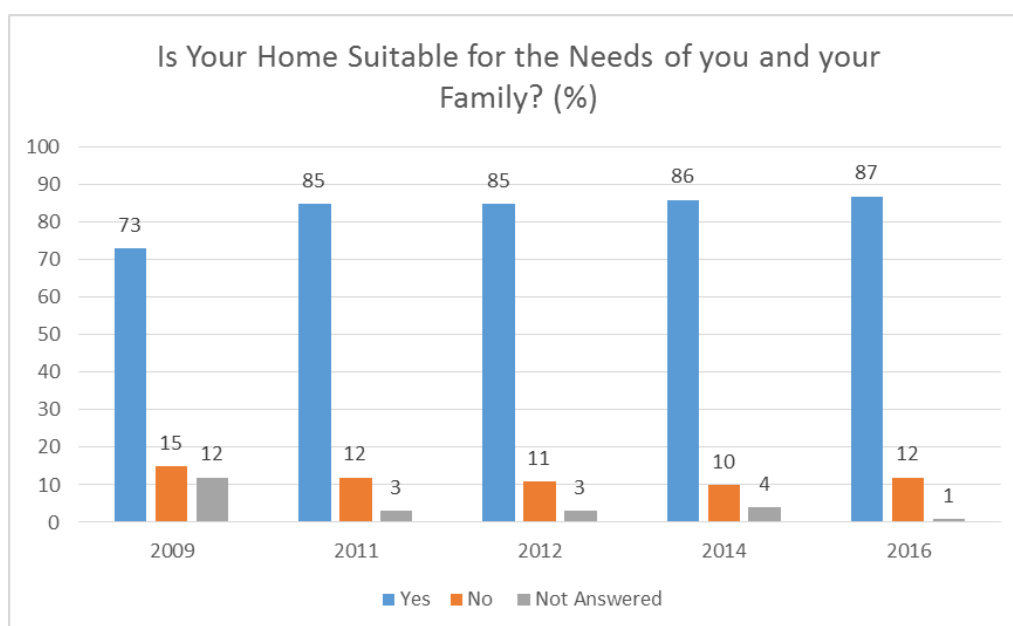
During the delivery of the Carmarthenshire Homes Standard (CHS) we have been asking tenants what is their own perception of their health and well-being and what it means to them living in their home.

Outlined below are examples of some of the results over time that the CHS has been delivered. For each of the surveys over 2,000 tenants responded.

The results of a further study, detailing the impact on tenants' actual health during the period of the work, will be published later this year.

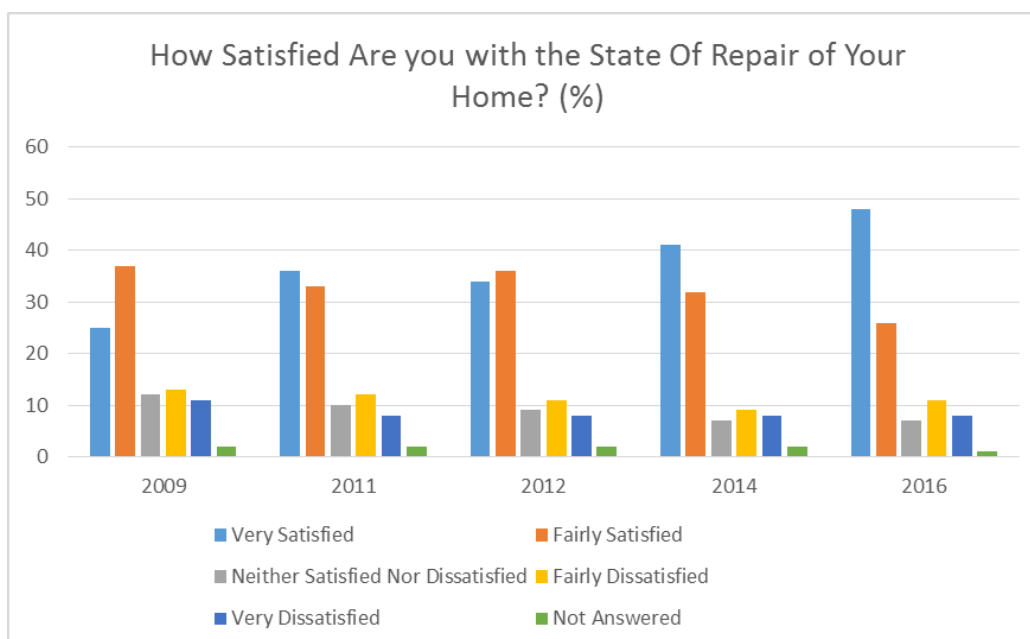
1. Suitability of home

The following graph shows the number of tenants feeling that their home is suitable for their and their family's needs has steadily increased over the years.



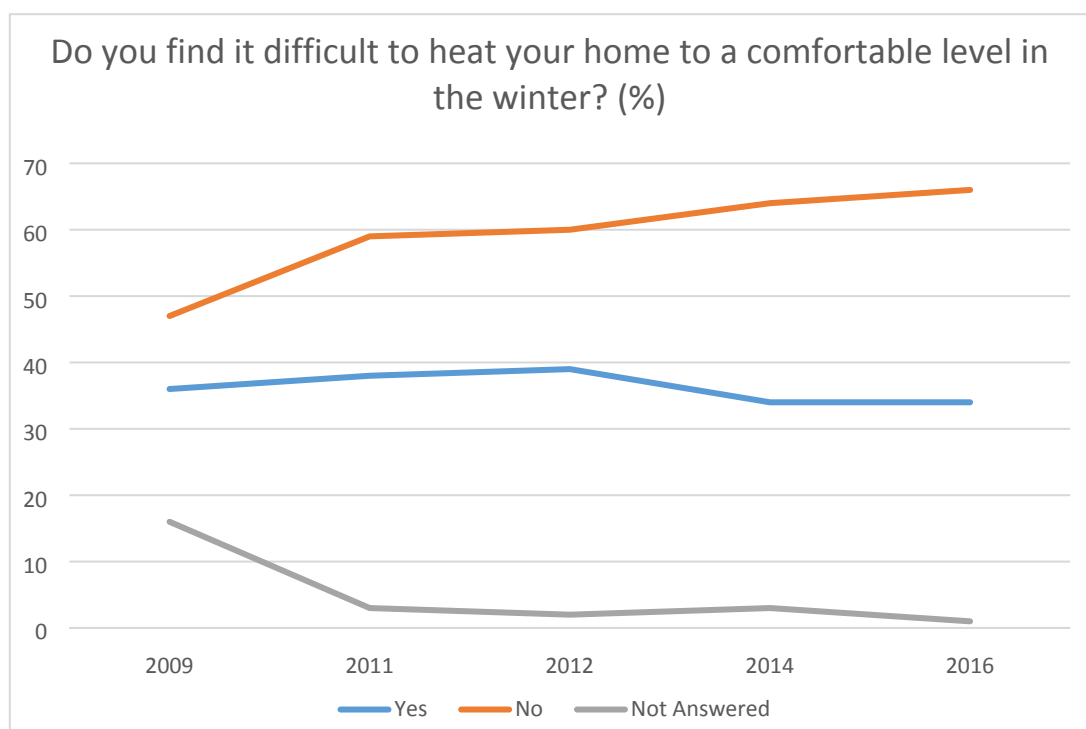
2. Tenant satisfaction with the state of repair of homes

The following graph shows that there is a steady increase in tenant satisfaction in relation to the state of repair of homes.

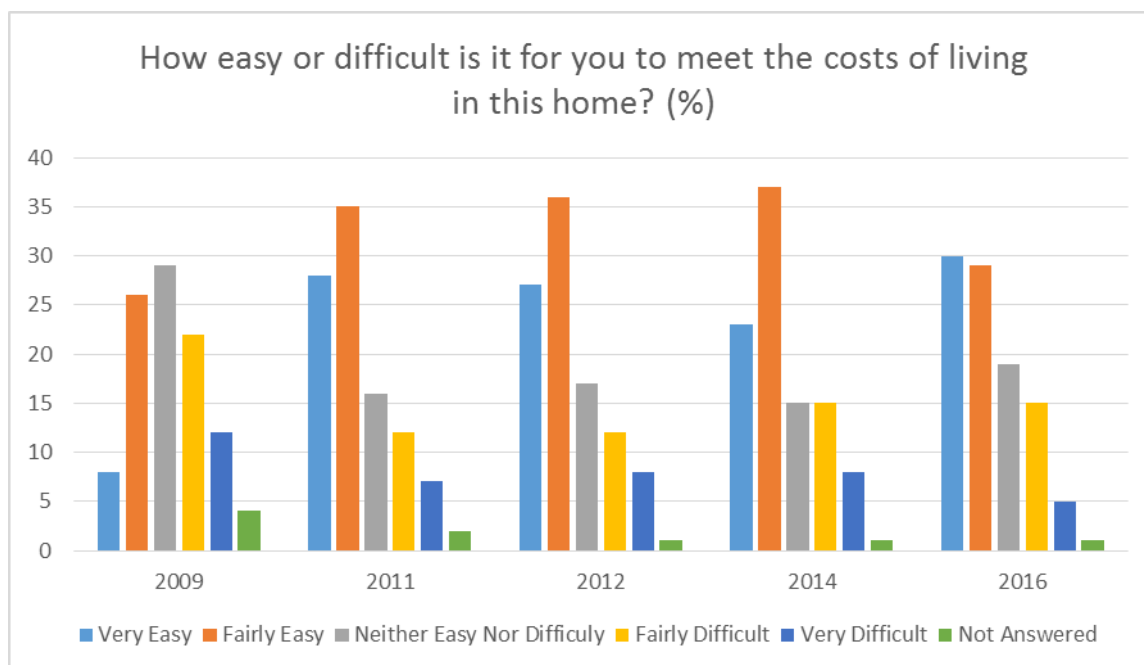


3. Thermal Comfort and Fuel Poverty

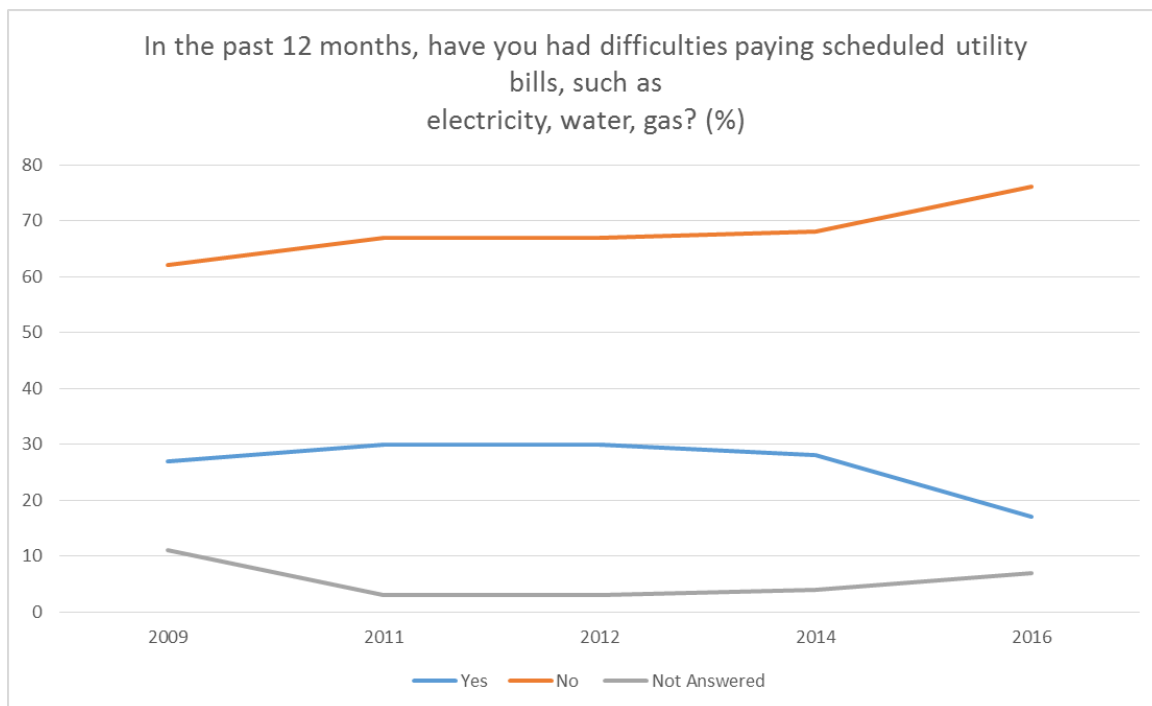
- a) The ability of tenants to heat their homes to a comfortable level in the winter increased significantly over the five surveys. Those not finding it difficult to heat their homes rose from 47% in 2009 to 66% in 2016.



- b) There also appears to have been a significant reduction in tenants finding it difficult to meet the costs of living in their homes.

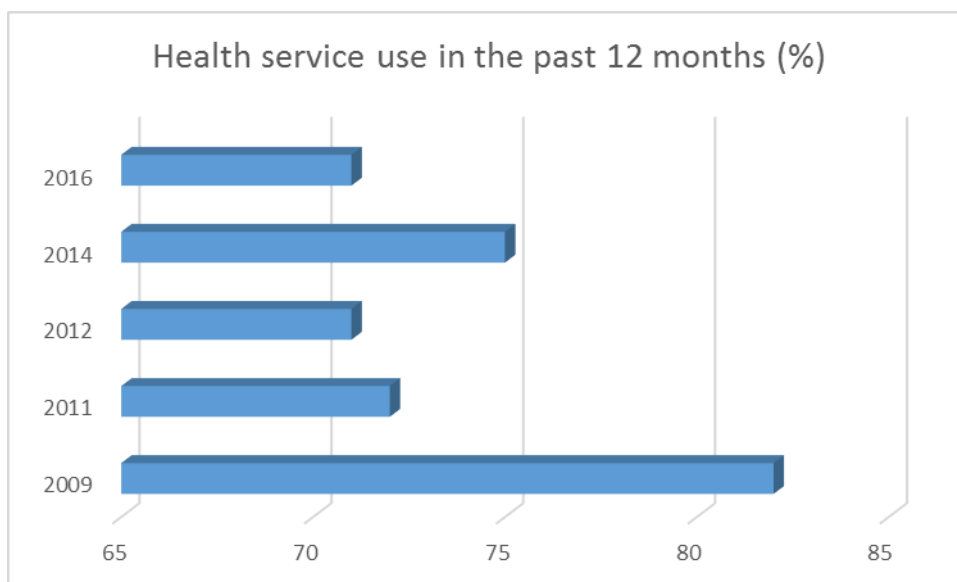


c) The following graph shows a significant reduction in difficulty in “paying scheduled utility bills, such as electricity, water, gas?”



4. Physical and Mental Health

The following graph shows the percentage of tenants having used any public health service in the past 12 months. It shows a significant difference in health service use between 2009 and 2016.



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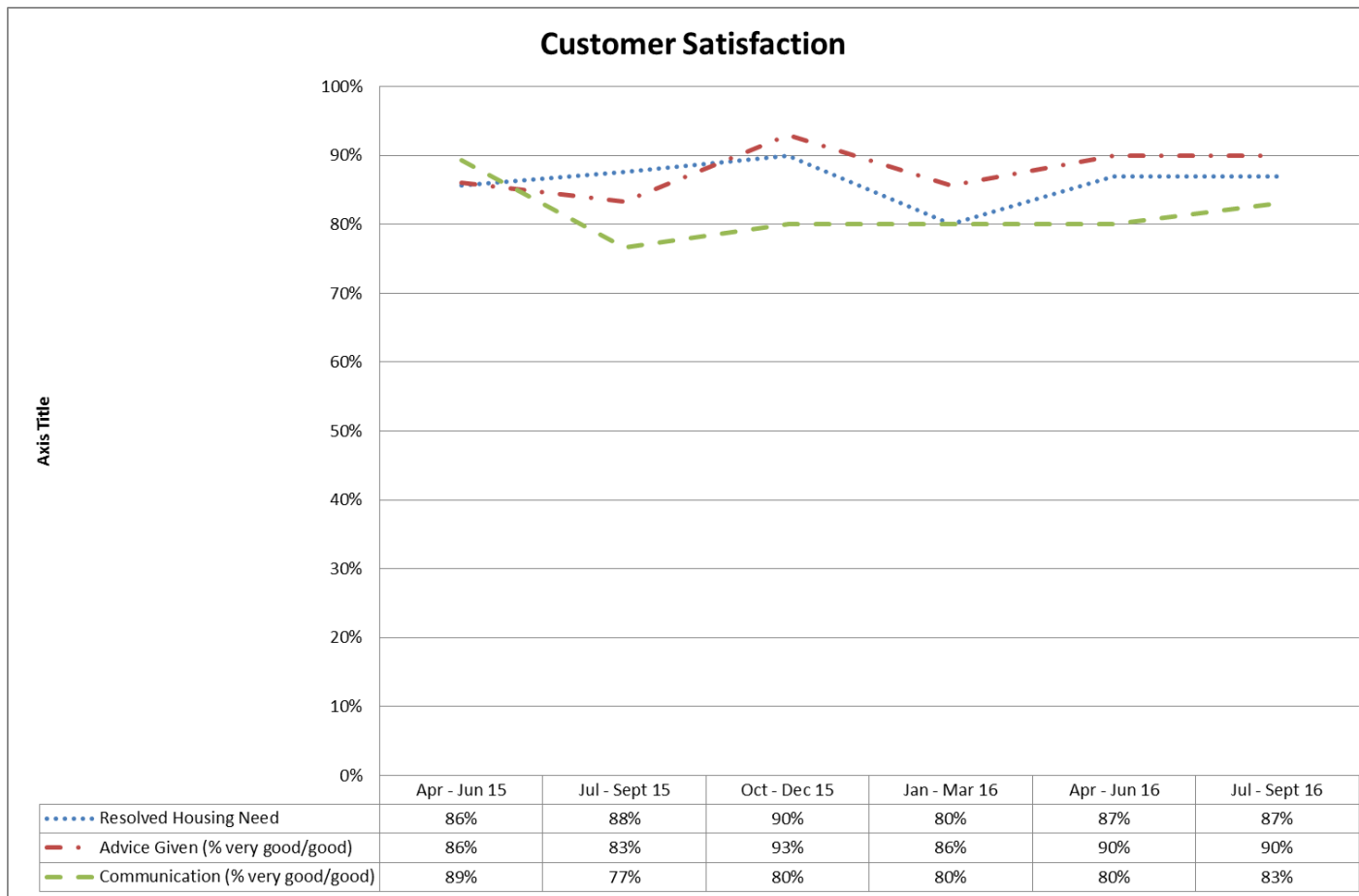
Housing Options and Advice – Customer Satisfaction Surveys

We undertake telephone surveys of customers who have experienced the housing options service

Three key questions are asked:

1. Have we resolved housing need,
2. How do customers rate the advice given
3. and how do customers rate our communication

The following graph shows the latest available performance



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EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORTS

SCRUTINY COMMITTEE : COMMUNITY

DATE OF MEETING : 17th February, 2017

ITEM	RESPONSIBLE OFFICER	EXPLANATION	REVISED SUBMISSION DATE
Council's Well Being Objectives 2017/18	Robert James	Consideration of the report will now be debated at a Joint Meeting of all Scrutiny Committees to be held on Wednesday 15 th February, 2017.	N/A

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COMMUNITY SCRUTINY COMMITTEE

17th FEBRUARY 2017

Community Scrutiny Committee Actions and Referrals Update

To consider and comment on the following issues:

- To scrutinise the progress made in relation to actions, requests or referrals recorded during previous meetings of the Committee.

Reasons:

- To enable members to exercise their scrutiny role in relation to monitoring performance.

To be referred to the Executive Board / Council for decision: **NO**

Executive Board Member Portfolio Holder: *NOT APPLICABLE*

<p>Directorate: Chief Executive's</p> <p>Name of Head of Service: Linda Rees-Jones</p> <p>Report Author: Kevin Thomas</p>	<p>Designations:</p> <p>Head of Administration & Law</p> <p>Democratic Services Officer</p>	<p>Tel Nos. / E-Mail Addresses:</p> <p>01267 224010 lrjones@carmarthenshire.gov.uk</p> <p>01267 224027 kithomas@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

COMMUNITY SCRUTINY COMMITTEE 17TH FEBRUARY 2017

Community Scrutiny Committee Actions and Referrals Update

During the course of a municipal year, several requests for additional information are made by the Committee in order to assist it in discharging its scrutiny role.

The attached report provides members of the Committee with an update on the progress made in relation to these requests.

DETAILED REPORT ATTACHED?	YES
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Linda Rees-Jones Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Linda Rees-Jones Head of Administration & Law

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
Community Scrutiny Committee Reports and Minutes	<p>Meetings held up to July 2015: http://www.carmarthenshire.gov.wales/home/council-democracy/committees-meetings/agendas-minutes-(archive)/</p> <p>Meetings from September 2015 onwards: http://democracy.carmarthenshire.gov.wales/ieListMeetings.aspx?Committeeld=186</p>

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Community Scrutiny Actions and Referrals 2016-2017

Meeting Date	Minuted Action / Referral / Request	Progress Update	Officer	Target / Completion Date	Completed / On-going
15th January 2016	Review of the Access to Social Housing Policy - Unanimously resolved that the report be endorsed as the basis for consultation subject to the term 'Homeless but not in priority need' being amended to 'Homeless with special requirements';	The post-consultation report is scheduled to be presented to the Committee at its meeting in November 2016.	Robin Staines / Jonathan Willis	3rd November 2016	Completed
	Unanimously resolved that a further review of the lettings process be commissioned as part of the consultation process to investigate ways to ensure lettings are conducted in a timely and efficient way.	The post-consultation report is scheduled to be presented to the Committee at its meeting in November 2016.	Robin Staines / Jonathan Willis	3rd November 2016	Completed
12th February 2016	The Carmarthenshire Homes Standard Plus (CHS+) 'Delivering What Matters' - Unanimously resolved that it be recommended to the Executive Board that it confirm the vision of CHS+ and the financial and delivery programme over the next three years.	At its meeting on the 10th March, County Council unanimously resolved to endorse the Executive Board's recommendation that (i) the vision of CHS+ and the financial and delivery programme over the next three years be confirmed and (ii) that the submission of the plan to the Welsh Government be confirmed.	Robin Staines	10th March 2016	Completed
	Unanimously resolved that it be recommended to the Executive Board that it confirm submission of the plan to the Welsh Government.	As above.	Robin Staines	10th March 2016	Completed
	Affordable Homes Delivery Plan - Unanimously resolved that it be recommended to the Executive Board that it confirm the strategy to utilise our existing options to maximise the supply of affordable homes over the next five years.	At its meeting on the 10th March, County Council unanimously resolved to endorse these recommendations, as proposed by the Executive Board at its meeting on the 22nd February 2016.	Robin Staines	10th March 2016	Completed
	Unanimously resolved that it be recommended to the Executive Board that it look at options to maximise the number of new build homes that could be delivered and provide recommendations by September 2016.	As above.	Robin Staines	10th March 2016	Completed
	Unanimously resolved that it be recommended to the Executive Board that it confirm the action area approach for delivering more affordable homes in different parts of the County.	As above.	Robin Staines	10th March 2016	Completed

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	Unanimously resolved that it be recommended to the Executive Board that when preparing future proposals for the action areas, due consideration be given to their deliverability and sustainability, including matters such as the suitability of the existing local infrastructure (e.g. local amenities) and potential planning constraints.	<i>As above.</i>	Robin Staines	10th March 2016	Completed
24th March 2016 (Joint Meeting with Planning Committee)	Community Scrutiny Committee Task & Finish Group Review 2013/14 Action Plan Monitoring - Unanimously resolved that the feasibility be investigated on including within the Planning Department's new computer system, provision for identifying retrospective planning applications.	An update will be provided at the next joint meeting, scheduled for the 5th December, 2016.	Julian Edwards	5th December 2016	Completed
	Unanimously resolved that an update on recommendation 21 be made to the next meeting of the joint committee.	An update will be provided at the next joint meeting, scheduled for the 5th December 2016.	Julian Edwards	5th December 2016	completed
	Unanimously resolved that the Joint Committee meet in 6 months time to monitor progress in implementing the recommendations of the Task and Finish Group.	A joint meeting of the Committees has been arranged for the 5th December 2016.	Kevin Thomas	5th December 2016	Completed
24th March 2016	Economic Development Update - Unanimously resolved that arrangements be made for the Committee to visit the Marketing Suite at the Swansea University Campus.	The Committee's request has been noted and included in the site visits already requested as part of its work programme for 2016/17. Dates for visits will be confirmed in due course.	Kevin Thomas / Helen Morgan / Stuart Walters	20th June 2016	Completed
20th June 2016	National Licensing Of Landlords and Agents - Resolved that a progress report on the registration of landlords/agents within Carmarthenshire be submitted to the September meeting of the Committee.	The Committee's request has been noted and the report added to its work programme for the September meeting.	Kevin Thomas /	29th September 2016	Completed
20th July 2016	Community Scrutiny Committee Task & Finish Group Review 2013/14 Action Plan Monitoring - Unanimously resolved that a presentation be made to a future meeting of the Committee on the operation of the Vangaurd System	Arrangements have been made for the presentaion to be made at the Committee's meeting to be held on the 30th March 2017	Kevin Thomas/Robin Staines	30th March 2017	Completed
	Actif Fitness Programme - The Head of Housing and Public Protection agreed to submit a report to a future meeting on the Housing Services Performance Measures	Arrangements have been made for a report to be presented to the meeting to be held on the 17th February, 2017	Kevin Thomas/Robin Stanies	17th February, 2017	Completed

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29th September 2016	A Task and Finish Group be established to look at large empty buildings ie old churches/chapels.halls etc that were blighting town centres, and to the options available for their conversion into flats for sale/rent	Arrangements are being made for the convening of the Task and Finish Group	Kevin Thomas	TBC	on-going
	Affordable Homes New Build Programme Phase 1 2016-2017 - Unanimously Resolved to endorse the report and the Executive Board be recommended to adopt the report recommendations	The report was considered by Executive Board on the 17th October -216 and Council on the 9th November	Robin Staines	Exec Board 17/10/16 Council 9/11/16	Completed
	Unanimously Resolved that a report be submitted to a future meeting on the future options for Burry Port Harbour	Arrangements will be made for the report's submission to a future meeting - report scheduled for Committee 20th January 2017	Ian Jones	20th January 2017	Completed
	National Licensing of Landlords and Agents - To submit an update report to the Committee in 12 months' time – September 2017	Arrangements will be made for the report's submission to the Committee in 12 months	Robin Staines	5th October 2017	Completed
3rd November 2016	Annual Performance Report 2016 (Planning) - report deferred to a future meeting	Report scheduled for re-submission to scrutiny Committee on the 30th January, 2017	Kevin Thomas	30th January 2017	Completed
	Annual Monitoring Report 2015/16 - Carmarthenshire LDP - Further debate to be undertaken as part of the Annual Performance report -Planning	Report scheduled for re-submission to scrutiny Committee on the 30th January, 2017	Kevin Thomas	30th January 2017	Completed
	Annual Monitoring Report 2015/16 - Carmarthenshire LDP - To recommend to Exec Board / Council that the report be received	Referred to Executive Board 21st November and Council 14th December 2016	Llinos Quelch / Kevin Thomas	Exec Board 21/11/16 - Council 14th December 2016	Completed
	Review of Access to Social Housing Policy - To recommend to Exec Board / Council the outcome of the consultation exercise be accepted and the Amended Draft Policy be approved	Referred to Executive Board 21st November and Council 14th December 2016	Robin Staines / Kevin Thomas	Exec Board 21/11/16 - Council 14th December 2016	Completed
	Revenue & Capital Budget Monitoring Report - to be deferred to a future meeting	Report scheduled for re-submission to scrutiny Committee on the 5th December, 2016	Kevin Thomas	5th December, 2016	Completed
5th December 2016	An all member seminar on the Well Being of Future Generations (Wales) Act 2015 to be arranged.	Consideration of this item has been referred to a Joint Meeting of all Scrutiny Committees to be held on the 15th February, 2017	W. Walters	15th February 2017	Completed
	An all member seminar on the Wellness and Life Science project to be arranged	This item will be covered as part of the Joint Scrutiny Committee on the 15th February, 2017	W. Walters	15th February 2017	Completed
20th January 2017	Housing Revenue Account Budget and Housing Rent Setting for 2017/18 - Committee's recommendations to be forwarded to Executive Board/ Council	Submitted to Executive Board - 6th February and Council - 22nd February	C. Moore	Exec Board - 6/2/17 . Council 22/2/17	Completed

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	Housing Revenue Account Budget and Housing Rent Setting for 2017/18 - A report to be submitted to a future Meeting on the installation of Water Meters within the Council's Housing Stock	To be included within the Forward Work Programme	R. Staines	on-going	On- going
	Housing Revenue Account Budget and Housing Rent Setting for 2017/18 - A report to be submitted to a future Meeting on the impactof the Government's Benefit changes on on Carmarthenshire Tenants	To be included within the Forward Work Programme	R. Staines	on-going	on-going
	Carmarthenshire Homes Standard Plus (CHS+) Report recommendations to be submitted to Executive Board / Council	Submitted to Executive Board - 6th February and Council - 22nd February	R. Staines	Exec Board 6/2/17. Council 22/2/17	Completed
	Burry Port Harbour - To recommend to Executive Board that the rport on Burry Port Harbour Future Maintenance be endorsed and appropriate Provision be made within the revenue and capital budgets to sustain the harbour on an ongoing basis	Sumitted to Executive Board 6th February	I. Jones	Executive Board 6th February	Completed

Friday, 20 January 2017

PRESENT: Councillor D.M. Cundy (Chair)

Councillors:

J.M. Charles, J.K. Howell, S.L. Davies, T. Devichand, S. Matthews, W.R.A. Davies, H.I. Jones, H.B. Shepardson, D. Tomos and E.G. Thomas

Also in attendance:

Councillor L.D. Evans, Executive Board Member for Housing
D.M. Jenkins, Executive Board Member for Resources (Deputy Leader)
Councillor J.D. James – who addressed the Committee on Minute No. 8

The following Officers were in attendance:

C. Moore, Director of Corporate Services
R. Staines, Head of Housing and Public Protection
I. Jones, Head of Leisure
J. Fearn, Head of Property
J. Morgan, Housing Services Manager - Investment and Support
J. Davies, Senior Cultural Services Manager
L. James, Housing Services Manager
M. Jewell, Library Services Manager
S. Williams, Senior Accountant
K. Thomas, Democratic Services Officer

Chamber, 3 Spilman Street, Carmarthen - 10.00 am - 12.30 pm

1. APOLOGIES FOR ABSENCE.

An apology for absence was received from Councillor G.B. Thomas.

2. DECLARATIONS OF PERSONAL INTEREST

There were no declarations of personal interest.

3. DECLARATIONS OF PROHIBITED PARTY WHIPS

There were no declarations of prohibited party whips.

4. PUBLIC QUESTIONS

No public questions had been received.

5. FORTHCOMING ITEMS

The Committee received a list of forthcoming items to be considered at its meeting to be held on the 30th January, 2017.

UNANIMOUSLY RESOLVED that the report be received.

6. HOUSING REVENUE ACCOUNT BUDGET AND HOUSING RENT SETTING FOR 2017/18

The Committee considered the Housing Revenue Account (HRA) Budget and Housing Rent Setting for 2017/18, being presented as part of the budget consultation process and brought together the latest proposals contained in the revenue and capital budgets for the Housing Revenue Account 2017/18 to be presented to the Executive Board and Council for determination.

The Director of Corporate Services advised that the report had been prepared reflecting the latest proposals contained within the Housing Revenue Account Business Plan, being the primary financial planning tool for delivering the Carmarthenshire Homes Standard *Plus* (CHS+), and also incorporating the Authority's Affordable Homes Commitment and the £79m borrowing requirement arising from the Council's decision, on the 1st April 2015, to exit the Housing Revenue Account Subsidy scheme.

The following issues were raised in relation to the report:

- Reference was made to the Council's Social Housing Rents Policy and to whether factors such as a property's size, quality, location and house prices affected rent levels. In that regard, the Committee's attention was drawn to point 4 within the report, detailing the number of households which would be affected by the proposed rent increase, 36% of which received full Housing Benefit, 28% partial Housing Benefit and 36% receiving no benefit. Clarification was accordingly sought on the impact the increase could have on individual areas within the county.

The Director of Corporate Services advised that the proposed rent increases were in line with the guidance set by the Welsh Government's Social Housing Rent Policy, which commenced in 2015/16 and was fixed for a five year period. He advised that the table on page 16 of the report provided an average breakdown of the number of council properties which would be affected by the proposed increase, with the table on Page 17 detailing the individual target rentals for various house types. He confirmed that details of the impact on individual areas could be provided direct to the Committee members.

- Reference was made to page 16 of the report and the government's proposals for the future payment of Housing benefits whereby tenants who lived alone, claimed benefit and were under 35 would, from the 1st April 2019, move to the Local Housing Allowance Rate for shared accommodation, whilst, from December 2017, most tenants under 21, in receipt of universal credit, would no longer be eligible for housing costs to cover their rent. Concern was expressed at the potential impact those changes could have, especially on the under 21's, resulting in increased homelessness. A view was expressed that the Executive Board should be advised of that potential impact, and the Welsh Government lobbied to identify a way to mitigate against the measure.

The Committee was advised that the Housing Division, together with its Social Housing Partners were aware of the legislation's potential impact and were examining what measures could be introduced to help and inform tenants of the changes. Those included advising tenants that an exception

to the legislation would be applied if they attended training courses or secured employment.

The Head of Housing and Public Protection reminded the Committee that responsibility for Housing Benefit lay with the U.K. Government and was not devolved to Wales. He confirmed that the highest proportion of people on the Council's waiting list were young people and that, in conjunction with the Housing Associations' the Council was examining how best to mitigate/alleviate the legislation's impact on Carmarthenshire Tenants and a report thereon would be presented to a future meeting of the Committee.

- Reference was made to the Council receiving commission for collecting water rates in light of a legal challenge being made against some London Authorities in that regard. The Committee was advised that the Council's legal division was examining the Council's position in light of that challenge, and it had been identified as a potential risk for the Council.
- In response to a question on the non-payment of water and sewerage charges, the Committee was assured that if tenants fell into arrears solely on non-payment of those charges, eviction procedures would not be invoked automatically, and the authority would liaise with the tenants on any financial difficulties they may be experiencing. However, eviction proceedings may occur where tenants had the ability to, but refused to pay their rents/rates.
- In response to a question on water meters, the Head of Housing and Public Protection advised that whilst the Council did not install water meters within its Housing stock, any proposal to do so would need to be thoroughly researched to assess the potential impact on tenants.

RESOLVED

6.1 that the report and following proposals be endorsed for submission to the Executive Board:

- **To increase the rent in line with welsh Government Guidelines i.e:-:**

- 1. Properties at target rent be increased by 2.5% (CPI + 1.5%)**
- 2. Properties where rent was below target rent be increased by 2.5% (CPI +1.5%) plus a maximum progression of £2**
- 3. Those properties where rents were above target be frozen until such time as they met the target:**

thereby producing an average housing rent increase of £2.84 which would produce a sustainable Business Plan, maintain CHS+, and resource the Affordable Homes Programme.

- **to continue with the maximum progression of £2, for rents below target, until target rents were achieved,**
- **to increase garage rents to £9.00 per week (from £8.75 in 2016/17) and garage bases to £2.25 per week (from £2.20 in 2016/17)**
- **to apply the service charge policy to ensure tenants who received the benefit from specific services paid for those services**
- **to increase the charges for using the Council's sewerage treatment works in line with the rent increase**

6.2 that the Committee's concern on the potential impact of the U.K Government's Housing Benefit Legislation, especially for those under 21 years of age, be drawn to the Executive Board's attention.

7. THE CARMARTHENSHIRE HOMES STANDARD PLUS (CHS+) "DELIVERING WHAT MATTERS" BUSINESS PLAN 2017-20

The Committee received for consideration the Carmarthenshire Homes Standards Plus (CHS+) Business Plan 2017-20 the purpose of which was threefold. Firstly, it explained and detailed the Plan's provision over the next three years and what it meant for tenants. Secondly, it confirmed the financial profile, based on current assumptions for delivery of the CHS+ over the plan period and, thirdly, produced a business plan for the annual application to the Welsh Government for Major Repairs Allowance (MRA) for 2017/18 equating to £6.1m.

The Following questions/issues were raised on the report:

- Reference was made to one of the Plan's key principles 'to support our future approach to managing the homes, land and garage areas'. A view was expressed that the principle should be extended to incorporate both anti- social behaviour and garden areas in view of their potential to adversely impact on the amenity of other residents.

The Head of Housing and Public Protection reminded the Committee that, the Council currently had an established Policy with regard to Anti-Social Behaviour, which generally occurred in localised hot spots rather than being a county wide issue. That policy incorporated a number of measures to address ASB catering for both, individual, and wider incidents e.g. liaising with the Police and Local members to produce an action plan which may include the introduction of a Local Lettings Policy.

With regard to the issue of maintenance of garden areas, he advised that whilst it was not considered to be a major issue, the Committee could amend the statement in the policy to facilitate its inclusion. However, where issues did arise, they could normally be dealt with under the tenancy agreement but, where persons continually refused to maintain their gardens, the Council could undertake the works in default and charge the tenant accordingly.

- In response to a question relating to the inspection of homes as part of the Carmarthenshire Homes Standards, the Housing Services Manager confirmed that the majority of homes were visited at least once a year under a number of different guises e.g. repairs visits to approximately 7,000 homes and visits by housing officers to approximately 3,500 homes. The Department was also targeting to undertake a 20% annual survey on stock condition and compliance with the CHS+.
- In response to a question on collaborative working with the City and County of Swansea on energy saving, the Housing Services Manager advised those discussions were being undertaken under the auspices of the Swansea Bay City Deal which incorporated a project for addressing energy efficiency in new homes. The Council was also working with SOLCER House in Bridgend and Cardiff University on the retro fitting of energy efficiency measures to existing homes.

- In response to a question on the establishment of a local housing company, the Housing Services Manager advised that a Business Case was currently being finalised for submission through the Council's political process.

RESOLVED that the Carmarthenshire Homes Standards Plus (CHS+) Delivering What Matters Business Plan 2017-20 be endorsed for submission to the Executive Board subject to the Key Principle under the bullet point investing in homes to maintain standards being amended to read 'to support our future approach to managing the homes, land, garage areas and garden areas'.

8. BURRY PORT HARBOUR - FUTURE MAINTENANCE

The Committee was advised that the Executive Board, at its meeting held on the 13th July 2015 had supported a strategic need to maintain Burry Port Harbour and identified the notional sum of £400k within the Capital Programme to undertake works thereto. Subsequent to that decision, work had been undertaken to investigate the dredging works required to be undertaken, together with a review of the maintenance requirements for the grade II listed harbour walls. The report presented to the Committee provided a summary of the identified issues, risks and costs along with a range of future maintenance options ranging from a 'do nothing approach' to a sustainable planned maintenance schedule that allowed for a reasonable degree of certainty over on-going costs in relation to both dredging and repairs to the harbour wall. However, the 'do nothing' approach did not apply to the harbour walls, in view of their listed status.

The Following questions/issues were raised during consideration of the report:-

- References were made to the Burry Port Regeneration Masterplan and the integral part the Harbour played within those proposals, featuring a new Lifeboat Station, housing development around the harbour periphery (470 homes plus a live/work element), a 330 place new Welsh school, together with a commercial element comprising a mix of retail, hotel and a pub/restaurant. A view was expressed that whilst the above elements would draw in visitors and tourists to the area in the short term, the long term future for the Harbour depended on it receiving the appropriate investment to sustain its future viability thereby, attracting further investors who would play a significant role in the regeneration of the Harbour area. The Committee was requested to endorse the report's recommendations.
- In response to a question relating to the potential for the dredging to be undertaken via the Water Injection Method referred to in the report, the Head of Leisure Services drew the Committee's attention to the costs thereof detailed in the report compared to traditional dredging methods. He advised that, Water Injection was the preferred environmental option in that it involved injecting water into the silt to suspend it in solution which would then be carried away on the ebbing tides. Mechanical dredging (cutter sucking), on the other hand, would require subsequent disposal of the silt to an off site location and a licence from Natural Resources Wales. Regarding the mechanical dredging of sand from the harbour entrance, work was on-going in terms of assessing the potential for the disposal costs to be partly offset from the potential sale value of the dredged material.
- The Head of Leisure referred to earlier comments on the economic benefit of Marina/Harbour facilities like Burry Port on the local economy, and advised that whilst data was available thereon, any potential economic

benefits the Harbour may bring to Burry Port had not been factored into the report which only addressed its future maintenance requirements.

UNANIMOUSLY RESOLVED that it be recommended to the Executive Board that the report on the future maintenance requirements for Burry Port Harbour be endorsed, and that appropriate provision be made within the Council's relevant revenue and capital budgets to sustain the harbour on an ongoing basis.

9. WELSH PUBLIC LIBRARY STANDARDS ANNUAL REPORT 2015-16: CARMARTHENSHIRE

The Committee received a report on the Carmarthenshire Library Service's Annual Assessment 2015/16. It was noted that the Public Libraries and Museums Act 1964 placed a Statutory Duty on all Public Library Authorities 'to provide a comprehensive and efficient library service' and on Welsh Ministers 'to superintend and promote the improvement' of public library services in Wales. In accordance with that requirement, the Welsh Government had completed its assessment of Carmarthenshire's Library Services Annual Return for 2015/16 with Carmarthenshire meeting 17 of the 18 core entitlements in full with one being partially met. That related to Leadership and Development and the publication of a Forward Work Programme. The Committee thereupon received a power-point overview of the draft 2017/2022 programme, due for completion during March 2017.

The Committee was also advised that in a recent Chartered Institute of Public Finance and Accountancy article, Llanelli Library had been identified as being the 3rd highest issuer out of all libraries in England Scotland and Wales with regard to the number of books and other loans to service users totalling 555,712 loans.

The following issues were raised during consideration of the report and power point presentation:-

- References were made to the role of volunteers within the library Service and the committee was assured the service welcomed volunteers, where practical, in all of its libraries and provided appropriate training. The service was also examining the feasibility of making that training accredited in certain areas of work.
- In response to a question on a 40% reduction in audio-visual and electronic issues, the Committee was advised it was attributable to a change in the way those services were accessed by the public in terms of downloading and livestreaming music and films direct to their personal electronic devices.
- In response to a question on the potential for the authority to co-locate its libraries in other centres and publicly owned buildings, the Library Services Manager confirmed that opportunities to co-locate were actively explored in view of the benefits they provided for increasing access to services and reducing costs. Examples of co-location included the new library facility shortly to open in the municipal offices in Llandeilo, Y Gât in St Clears and at Ysgol Y Bedol.
- Reference was made to the new mobile library vehicles shortly to be introduced to the service, and it was confirmed they would be replacing, not adding, to the existing fleet. The new vehicles had been designed to

provide electronic services and installed with dual routers for EE and Vodaphone to maximise electronic coverage and reduce 'not spots' as far as possible by being able to connect to the best of those service providers in any particular area

Arising from the above, the Library Services Manager advised that arrangements could be made for the Committee to view one of the new mobile library vehicles.

UNANIMOUSLY RESOLVED that the Carmarthenshire Library Services Annual Assessment Report 2015/16 be received and the proposed Draft Forward Work Programme 2017/2022 be endorsed

10. EXPLANATION FOR NON SUBMISSION OF SCRUTINY REPORTS

The Committee considered the explanation provided for the non-submission of a report.

UNANIMOUSLY RESOLVED that the non-submission report be noted.

11. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 5TH DECEMBER 2016

UNANIMOUSLY RESOLVED that the minutes of the meeting of the Committee held on the 5th December, 2016 be signed as a correct record.

12. TO RECEIVE THE MINUTES OF THE JOINT MEETING OF THE COMMUNITY SCRUTINY COMMITTEE AND PLANNING COMMITTEE HELD ON THE 5TH DECEMBER 2016

UNANIMOUSLY RESOLVED that the minutes of the joint meeting of the Community Scrutiny Committee and the Planning Committee held on the 5th December 2016 be received.

CHAIR

DATE

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